

Molokai Arts Center
Board Meeting Minutes FINAL
Date: Sept. 20, 2022
Zoom meeting 5pm-6pm

Meeting Attendance:

XDaniel Bennett XBeth Johnson XJudy Mertens Iolani Kuoha
 XPaula Scott Betty West XKala'e Tongonan XExecutive Director (Alice Cabael-Ka'ahanui)

Call to Order: The meeting was called to order by: Beth, Vice President at 5:07 pm

Action Items

- Approval of August 16, 2022 meeting minutes-moved and approved
- Approval of August 2022 Treasurer's Report: moved and approved
- Approval of Emillia Noordhoek as Board Member: moved, not passed

Treasurer's Report for Aug 2022

MOLOKAI ARTS CENTER
 TREASURER'S REPORT FOR August, 2022

<u>BOH BANK ACCOUNT</u>	August, 2022	July, 2022	JUNE, 2022
Opening Bank Balance	\$58,546	\$55,912	\$45,977
Closing Bank Balance	\$47,268	\$58,546	\$55,912
Account Additions	\$2,078	\$17,308	\$20,153
Account Subtractions	\$13,356	\$14,674	\$10,218
<u>EXPENSES</u>			
Staff	\$5,710	\$4,466	\$7,457
Employees	(\$3,892)	(\$3,906)	(\$5,717)
Contractees	(\$1,818)	(560)	(\$1,740)
Rent	\$1,200	\$1,200	\$1,200
Utilities	\$351	\$335	\$638
Credit Card Payment	\$2,083	\$1,479	\$763
Studio supplies	(\$52)	(\$319)	(\$11)
Admin	(\$483)	(\$0)	(\$44)
Operations	(\$0)	(\$6)	(\$718)
Annual Credit Card Fee	(\$0)	(\$89)	
Computer	(\$49)	(\$456)	
Transportation	(\$1,304)	(\$609)	
Professional Development	(\$175)		
Banking Fee	(\$21)		
HA program (facility use)	\$0	\$0	\$160
HA Program Honoraria	\$2,200	\$6,400	
AIR Program-transportation	\$640	\$0	\$0
Insurance-Board	\$0	\$794	
GET -Jan-Jun, 2022	\$384		
HA Program-supplies	\$768		
Banking (Checks)	\$22		
Total Expenses	\$13,356	\$14,674	\$10,218
<u>REVENUES</u>			
Donations	\$2,078	\$17,308	\$20,153
Sales (Wholesale)	\$500	\$1	\$216
Affiliate, Annual membership, Keiki Cards	\$0	\$280	\$0
Workshop, Classes	\$1,024	\$930	\$1,649
Water fund	\$305	\$1,097	\$164
Supplies	\$28	\$0	\$33
Sony Grant	\$0	\$0	\$129
OED Pa'ani Grant	\$0	\$0	\$17,964
Firing fees, tools	\$0	\$15,000	
Reimbursement	\$112		
	\$109		

INFORMATION:

Budget Committee: committee met. Report being emailed and BOD will vote on in Oct. meeting

Communications/Secretary/Hawaii Craftsmen Report:

-newsletter: need to send out for Sept.

-Website: need update on website of instructors (Alice will send)

-Hawaii Craftsmen Annual State Exhibition update. 4 artists 4 pieces of art, thank you to Kalae for all the help and providing a venue for the intake.

New Facilities Committee Report: Judy gave a new update on airport space/kiosk for display. Working with the State Dept of Transportation and need to check on insurance aspects. Lease agreement needed before rent can be paid. **Committee for booth:** Judy, Kalae, Alice, Paula

Executive Director report:

20 September 2022

I. Administration, Office

a. COVID protocols. (Instructors get to decide for their class)

b. Jotform – ease of use, tied to Paypal (Alice is looking at using Jotform for Membership levels too)

II. Classes, Workshops, Proposals

a. Halawa Watercolor has been successful. Next classes Sunday additional class added on 9/25 & Oct. class is 10/16

b. Mālama Molokai Market (Saturday, 10/8)

c. Art Bar (scheduled start October)

d. Fall Intersession (Oct 3-7) Drama Program - Honolulu Theater for Youth in partnership with Kualapu'u School (facilities, 21st Century) and FilCom CARES (travel, transportation, lodging) doing classes Monday – Friday 8:30am-1:30pm; SEL (Social Emotional Language in regards to pandemic issues)

III. Hawaiian Arts (HA), Artist In Residence (AIR), Special Events

a. HA – Lei Hulu (Kahulu Peltier), Lauhala (Jasmine Kan Hai & Lola Spencer) planning for October/November

b. AIR

i. AIR Rafael Lamas w/ MIME (Wednesday 8/31 in partnership with Molokai Public Library)

ii. Committee selected 5 – Brad Meninga, Robert Mulholland, Noelani Piters, Ryan Pratt & Tansy Xiao. Ryan and Tansy are a couple, coming together. Will send bios to Board.

IV. Grants, Fundraising

a. State Foundation on Culture & Arts (SFCA) – submitted Letter Of Intent for 2024 and 2025. SFCA waiting for a legislative package to fund 2023 (HA performing arts).

b. Laila Twigg-Smith Art Fund (AIR) – Was deferred; sending names and Bio to Hawaii Community Foundation for consideration.

c. Attended Hawaii Council for the Humanities grant workshop

d. Friendly Isle United Fund (FIUF) pending

V. Membership Development – ongoing goal 100 active

VI. Donor Development – ongoing

VII. Community Outreach

- a. Hawaii Museums Association (HMA) – Hilo Conference September 24; Alice attending Hawaii Alliance of Non-Profit Organizations Conference (HANOCON) through HMA
- b. State Foundation on Culture & Arts – Need directory of instructors for Molokai

VIII. Building Partnerships

- a. Kualapuu 21st Century – Last day on Thursday. Instructors Caesar Caberto, Jr. (Tuesday) and Misty Mollena (Thursday)
- b. Hawaiian Language Immersion Program (HLIP) – invoice outstanding, waiting for confirmation of dates; checked sign in and Instructor Emillia, but waiting for Olelo.
- c. Maui Economic Opportunity (MEO) Kupuna Program – Kuulei Arce
- d. Kanu O Ka 'Aina (keiki) (homeschool) – Lori Pastrana
- e. Honolulu Museum of Art (HoMA Program) outreach (pending) – workshop for Molokai teachers

IX. Personnel, Professional Development

President's Report: none

Vice President's Report: none

Unfinished Business: need to vote on potential Board member, Emillia Noordhoek

New Business: Soup R' Bowl: Lanikeha, March 4, 2023

Announcements: Kualapuu School having their Ohana Fair Oct. 22nd

Agenda item for next meeting: discuss board members teaching and getting paid

Next Board Meeting: Oct. 18 5pm (ZOOM)

Adjourn: Moved by: Dan moved: 2nd: Kala'e 6:29pm

Respectfully submitted by
Paula Scott, Secretary