

Molokai Arts Center
Board Meeting Minutes FINAL
Date: July 11, 2022
Zoom meeting 5pm-7pm

Meeting Attendance:

XDaniel Bennett XBeth Johnson XJudy Mertens X 'Iolani Kuoha
 XPaula Scott Betty West Kala'e Tongonan X Executive Director (Alice Cabaal-Ka'ahanui)

Call to Order: The meeting was called to order by: Iolani, President at 5:05 pm

Action Items

- Approval of June 21, 2022 meeting minutes moved and approved
- Approval of June 2022 Treasurer's Report: moved and approved

Treasurer's Report for June 2022

(note: 3 pay periods under staff)

MOLOKAI ARTS CENTER
 TREASURER'S REPORT FOR June, 2022

<u>BOH BANK ACCOUNT</u>	JUNE, 2022	MAY, 2022	APR, 2022
Opening Bank Balance	\$45,977	\$53,443	\$35,153
Closing Bank Balance	\$55,912	\$45,977	\$53,443
Account Additions	\$20,153	\$2,300	\$26,673
Account Subtractions	\$10,218	\$9,766	\$8,384
<u>EXPENSES</u>			
Staff	\$7,457	\$6,797	\$4,366
Employees	(\$5,717)	(\$3,949)	(\$3,696)
Contractees	(\$1,740)	(\$2,848)	(\$670)
Rent	\$1,200	\$1,200	\$1,200
Utilities	\$638	\$1,517	\$250
Credit Card Payment	\$763	\$32	\$2,568
Studio supplies	(\$11)	(\$0)	(\$112)
Admin	(\$44)	(\$32)	(\$822)
Operations	(\$718)		
Studio Equipment	(\$0)	(\$0)	(\$424)
Advertising-Newspaper	(\$0)	(\$0)	(\$108)
Soup 'R Bowl supplies	(\$0)	(\$0)	(\$750)
Freight-clay	(\$0)	(\$0)	(\$352)
HA program (facility use)	\$160		
AIR Program-transportation	\$0	\$220	
Total Expenses	\$10,218	\$9,766	\$8,384
<u>REVENUES</u>	\$20,153	\$2,300	\$26,673
Donations	\$216	\$0	\$25,196
Sales (Wholesale)	\$0	\$750	\$120
Affiliate, Annual membership, Keiki Cards	\$1,649	\$407	\$538
Sales (Retail)	\$0	\$0	\$100
Molokai Wellness-fiscal sponsorship	\$0	\$900	
Workshop, Classes	\$164	\$144	\$720
Water fund	\$33		
Amazon Credit	\$0	\$99	\$0
Supplies	\$129		
Sony Grant	\$17,964		

INFORMATION:

Budget Committee: pending

New Facilities Committee Report: Judy gave an update on airport space for display

Communications/Secretary/Hawaii Craftsmen Report:

-newsletter (most likely 2-3 newsletters this month due to content)

-Hawaii Craftsmen Annual State Exhibition update

-Hawaii Craftsmen 'Aha Hana Lima update

-Laura Buller

-ASE 2022: Thursday, August 25

Kupu A'e Molokai (Kalae's Shop), 2130 Maunaloa Hwy, Suite H, Kualapuu, HI 96757

Artwork intake: 10 - 12:30pm

Jurying: 1 - 2pm

Juror's public presentation: 2 - 3, Molokai Arts Center, 1630 Farrington Ave. Kualapuu, HI 96757

Artwork pick-up: 3 - 5pm

-HI Craftsman - **Hana Lima** - workshop - Randy Johnson & wife dates are January 13-15 2023

Need to have the studio reserved for those times.

Executive Director report

MOLOKAI ARTS CENTER
Executive Director Report
11 July 2022

- I. Administration, Office
 - a. Misty out for the month; Dawn Simpson cover
 - b. Kupuna Painting changing to Monday afternoons end of month
- II. Classes, Workshops, Proposals
 - a. Mālama Molokai Wellness (fiscal sponsor) – Market August 13
 - b. Summer Program – HTY July 18-22 postponed to Fall Break
 - c. Honolulu Museum of Art (HoMA program) outreach – resources for teachers August or September with HMA Conference.
 - d. Halawa Watercolor – next class Sunday 7/17
 - e. Art Bar begin in October
- III. HA, AIR, Special Events
 - a. HA – Completed Lei Hulu (adding another Beginner and Intermediate class); Lei Making (plan for Kualapuu 21st century); Kapa; Natural Dyes; Hau. Planning Lauhala classes.
 - b. AIR – Plan workshop & presentation in conjunction with residency
 - i. Melody Cooper – 7/25 & 27 Scriptwriting workshop; 7/26 MAC Talk
 - ii. Rafael Lamas – several opportunities to immerse himself in music & culture, plan for workshop and concert in August.
 - iii. Applications live for 2023. Jotform
 - c. MIME – HYS NOI Fellows will be here Thursday 7/21 to teach and to perform concert 6pm at St. Damien of Molokai Church.
- IV. Grants, Fundraising
 - a. Aloha for Hawaii Charities – Received; send thank you.
 - b. Maui OED - \$15,000 original grant; just received balance.
 - c. Maui County – Councilwoman Keani Rawlins-Fernandez (not line item, but included in district pot).
 - d. State Foundation on Culture & Arts – received \$9,000 of the \$15,000 awarded; expended \$13,146, will request balance of \$4,146.
 - e. Friendly Isle United Fund – Youth/Senior Supplies pending
- V. Membership Development – no report
- VI. Donor Development – no report
- VII. Community Outreach
 - a. Hawaii Museums Association to include Molokai in interisland conference in September. Collaborate with Ka Ipu Makani Cultural Heritage Center, Damien Center, Maunaloa Museum, Molokai Museum, MAC. Big Island will have theirs September 24.
- VIII. Building Partnerships
 - a. Kualapuu 21st Century – invoice paid
 - b. HLLP – invoice outstanding
 - c. Alu Like – lei haku class; no one attended
- IX. Personnel, Professional Development
 - a. Arts First – Directory
 - b. Opportunities for training

President's Report: none

Vice President's Report: discussed potential BOD members.

Unfinished Business: none

New Business: suggestion to put the Board info further up on the website page to make it more visible

Announcements: Next Board Meeting: Tuesday August 16, 2022, @ 5 pm. Via Zoom

Adjourn: Moved by:Dan moved: 2nd:Beth 6:39 pm

Respectfully submitted by

Paula Scott, Secretary