

**Molokai Arts Center**  
**Board Meeting Minutes FINAL**  
**Date: August 16, 2022**  
**Zoom meeting 5pm-7pm**

**Meeting Attendance:**

XDaniel Bennett   XBeth Johnson   XJudith Mertens   Xlolani Kuoha  
 XPaula Scott   XBetty West   Kala'e Tongonan XExecutive Director (Alice Caba-el-Ka'ahanui)

**Call to Order:** The meeting was called to order by: lolani, President at 5:05 pm

**Action Items**

-Approval of July 11, 2022 meeting minutes-moved and approved  
 Approval of July 2022 Treasurer's Report: moved and approved with amendment

**Treasurer's Report for July 2022**

MOLOKAI ARTS CENTER  
 TREASURER'S REPORT FOR July, 2022

<u>BOH BANK ACCOUNT</u>	July, 2022	JUNE, 2022	MAY, 2022
Opening Bank Balance	\$55,912	\$45,977	\$53,443
Closing Bank Balance	\$58,546	\$55,912	\$45,977
Account Additions	\$17,308	\$20,153	\$2,300
Account Subtractions	\$14,674	\$10,218	\$9,766
<u>EXPENSES</u>			
Staff	\$4,466	\$7,457	\$6,797
Employees	(\$3,906)	(\$5,717)	(\$3,949)
Contractees	(560)	(\$1,740)	(\$2,848)
Rent	\$1,200	\$1,200	\$1,200
Utilities	\$335	\$638	\$1,517
Credit Card Payment	\$1,479	\$763	\$32
Studio supplies	(\$319)	(\$11)	(\$0)
Admin	(\$0)	(\$44)	(\$32)
Operations	(\$6)	(\$718)	
Annual Credit Card Fee	(\$89)		
Computer	(\$456)		
Transportation	(\$609)		
HA program (facility use)	\$0	\$160	
HA Program Honoraria	\$6,400		
AIR Program-transportation	\$0	\$0	\$220
Insurance-Board	\$794		
Total Expenses	\$14,674	\$10,218	\$9,766
<u>REVENUES</u>	\$17,308	\$20,153	\$2,300
Donations	\$1	\$216	\$0
Sales (Wholesale)	\$280	\$0	\$750
Affiliate, Annual membership, Keiki Cards	\$930	\$1,649	\$407
Molokai Wellness-fiscal sponsorship	\$0	\$0	\$900
Workshop, Classes	\$1,097	\$164	\$144
Water fund	\$0	\$33	
Amazon Credit	\$0	\$0	\$99
Supplies	\$0	\$129	
Sony Grant	\$0	\$17,964	
OED Pa'ani Grant	\$15,000		

**INFORMATION:**

**Budget Committee:** scheduled meeting (still pending)

**New Facilities Committee Report:** Judy gave a new update on airport space/kiosk for display. Has to go through the State Dept of Transportation

**Communications/Secretary/Hawaii Craftsmen Report:**

-newsletter: sending more than one newsletter last month and this month due to having lots of content

-Hawaii Craftsmen Annual State Exhibition update

**Executive Director report:**

16 August 2022

I. Administration, Office

a. COVID protocols?

II. Classes, Workshops, Proposals

a. August – Halawa Watercolor (Sunday 8/21); 7 signed up, 5 need ride

b. September - Mālama Molokai Market (Saturday, 9/10)

c. October – Art Bar, Honolulu Theatre for Youth

III. HA, AIR, Special Events

a. HA – Lei Hulu, Lauhala next; also woodworking

b. AIR

i. Melody Cooper workshop went well but MAC Talk cancelled; available for workshop attendees

ii. AIR Rafael Lamas w/ MIME (Wednesday 8/31 in partnership with Molokai Public Library)

iii. 22 Applications for 2023 via Jotform; committee?

IV. Grants, Fundraising

a. State Foundation on Culture & Arts – Request to Modify Letter; Biennium Intent to Apply (2024) due August 30.

b. Laila Twigg-Smith Art Fund (AIR) – 2023 AIR not selected yet, however app deferred.

c. Laura Jane Musser Fund – Rural Arts Initiative; Final report completed (\$10,000) apply February 8 – March 8, 2023 (up to \$12,000)

d. Maui County\*

V. Membership Development – ongoing goal 100 active

VI. Donor Development – ongoing

VII. Community Outreach

a. Hawaii Museums Association – Molokai Conference pending, Big Island September 24, Oahu October, Maui in conjunction with Hawaii Craftsmen at MACC in November.

VIII. Building Partnerships

a. Kualapuu 21st Century – Aug 15-Sept 23; 2 days/week; Tuesday 11 students grades 1-3 (CJ/Judith); Thursday 10 students grades 3-6 (Misty)

b. HLIP – invoice outstanding

c. MEO Kupuna Program – Kuulei Arce

d. Kanu O Ka 'Aina (keiki) – Lori Pastrana

e. Honolulu Museum of Art (HoMA Program) outreach (pending) – for teachers

IX. Personnel, Professional Development

a. Staff updates – Misty is back, Kanoe, Dawn, Caesar (BFA in Illustration at Parsons School of Design – The New School | caesarcaberto.com)

**President's Report:** none

**Vice President's Report:** none

**Unfinished Business:** none

**New Business:** reimbursement for AIR car damage: on agenda for special meeting

**Announcements: Next Board Meeting: Sept 20 5pm (ZOOM)**

**Adjourn:** Moved by:Dan moved: 2nd:Beth

Respectfully submitted by

Paula Scott, Secretary