

MOLOKAI ARTS CENTER (MAC) PROTOCOLS eff. Oct 2022

MAC protocols remain consistent with County, State, non-profit arts associations, and CDC guidance to mitigate the spread of COVID-19. Please read thoroughly and often.



COVID-19 MITIGATION PLAN

To reduce the impact of COVID-19 on our island community, especially those at-risk, the MAC has implemented rules to assure the safety and health of our staff and those who choose to use our facility. We hope that you will help us help our island community by reducing the threat of the spread of COVID-19 through safe practices.

STUDIO USE GUIDELINES

No host, no entry. NO ONE is allowed on the premises without one of the instructors/hosts listed on the web calendar during scheduled times, unless the Studio Manager has given you permission. Our instructors/hosts have received training on safety and health protocols and need to be present to assure a safe environment for all users. If you have received express permission from the Studio Manager to be on the premises without a scheduled instructor/host, make sure it is via written form (text or email).

Studio use guidelines are based on current **CDC best practice** for businesses (profit and non-profit) and adjusted to the MAC's space and population.

Rule 2: Act with care.

- A. Social 'Gatherings'.** Sign up/Reservation is preferred so that we can assure social distancing at all times. Maximum capacity for classes and sessions is at the discretion of the instructor/host. You may walk-in, but instructor/host will cap the class if it is too full.
- B. Face coverings required.** Individuals should wear face coverings over their noses and mouths while on MAC property, except temporarily when actively drinking (water bottles available for purchase). Masks are not for your own protection, but for the protection of those around you. There are masks available at the entrance.
- C. High-risk populations.** Elderly and others at high risk for COVID-19 should consider getting vaccinated, stay in their residences or practice physical distancing at all times to the extent possible. In order to help our high-risk population, we highly encourage all 5+ users, volunteers, and staff of the MAC to get vaccinated.
- D. Exposure Notification System.** If you have traveled off island (interisland, mainland, out of country) or have been in contact with someone who is COVID-19 positive, please **follow CDC guidelines** before signing up for sessions.
- E. Persons who are sick...** are urged to stay in their residences. **A thermometer is available at the entrance.** We understand momentary coughs and sneezes may be caused by allergic reactions. Please use basic respiratory etiquette by covering coughs and sneezes. *Cover mouth and nose with flexed elbow or tissue - throw tissue away immediately and wash hands.* **Stay at home if you are sick.** You will not be allowed in the studio if you are coughing, have a runny nose, fever, or are feeling ill.
- F. Personal Space.** Please help maintain physical distancing between different groups/families. Each bench around the table is considered a work station. Please respect personal space.
- G. Limited occupancy.** Parents/guardians may wait outside on the picnic table if they are not assisting their keiki.
- H. Sanitation measurers.** An adequate supply of soap, disinfectant, and hand sanitizer is available at all times. **Sanitize hands upon entering the studio, before you sign in.** Hand sanitizers will be available at the entrance, however if you choose to use your own, it must have at least 60% alcohol. Frequent hand washing is advised. Hourly touch-point sanitation (workstations, equipment, door knobs, etc.) is recommended. Please help sanitize your area (seat, table, equipment) after class. Rags will be provided if needed, however after each use, rags must be placed in the laundry basket.
- I. Disinfection.** All equipment and studio tools must be disinfected after use and placed in the bucket labeled "Used Tools." Hosts/instructors will be responsible for cleaning and disinfecting in accordance with CDC guidelines, before and after each class.
- J. Safeguards for high-risk populations.** Please be considerate of those not fully vaccinated and other high-risk individuals. Enter only through front entrance on mauka side of studio. Exit only through back door on east side of studio. Socially distance so as not to obstruct airflow.
- K. Signage.** We prefer that you wear CDC recommended face coverings while on property; avoid entering if you have a cough or fever or otherwise do not feel well; maintain a comfortable distance from one another.
- L. Enforcement.** We are subject to current Emergency Rules and may be subject to enforcement, including fines and mandatory closure. Please help us avoid this. Any staff or participant exposed to a person with a confirmed or probable case of COVID-19 may not enter premises until they have completed quarantine following CDC guidelines and cleared to return by a healthcare provider. Upon notice of exposure by any staff or participant, we will close down the studio for at least 24 hours to disinfect and sanitize.

Protocols may change as county/state/federal guidelines remain fluid. It will be each individual's responsibility, as members and staff, to help keep the studio open and safe. We appreciate your kokua.

*Contact Alice Kaahanui, Executive Director, at (808) 227-7808 or molokaiartsexecdr@gmail.com if you have any questions or concerns.