

**Molokai Arts Center**  
**Board Meeting Minutes FINAL**  
**Date: March 15, 2022**  
**Zoom meeting 5pm-7pm**

**Meeting Attendance:**

XDaniel Bennett    XBeth Johnson    X Judy Mertens    Xlolani Kuoha  
                          Paula Scott            XBetty West            XKala'e Tongonan    XExecutive Director

**Call to Order:** The meeting was called to order by: lolani, Acting President at 5:17pm

**Action Items**

- Approval of Feb. 8, 2022 meeting minutes: tabled
- Approval of January 2022 Treasurer's Report: moved and approved

**Treasurer's Report for Feb. 2022**

MOLOKAI ARTS CENTER  
 TREASURER'S REPORT FOR January, 2022

<u>BOH BANK ACCOUNT</u>	JAN, 2022	DEC,2021	NOV, 2021
Opening Bank Balance	\$46,637	\$26,383	\$33,325
Closing Bank Balance	\$58,829*	\$46,637*	\$26,383
Account Additions	\$19,341	\$31,443	\$2,724
Account Subtractions	\$7,149	\$11,189	\$9,666
<u>EXPENSES</u>			
Staff	\$4,848	\$6,738	\$4,554
Employees	(\$3,470)	(\$5,618)	(\$3,797)
Contractees	(\$1,378)	(\$1,120)	(\$1,429)
Rent	\$1,000	\$1,000	\$1,000
Utilities	\$878	\$648	\$344
Credit Card Payment	\$299	\$759	\$1,917
Studio supplies	(\$176)	(\$18)	(\$1,393)
Admin	(\$0)	(\$219)	(\$260)
MIME supplies	(\$0)	(\$0)	(\$237)
Office Supplies	(\$0)	(\$283)	(\$0)
Covid Supplies	(\$35)	(\$19)	(\$27)
Transportation (shipping)	(\$0)	(\$219)	
Studio Equipment	(\$74)		
Advertising-Social Media	(\$14)		
Liability Insurance	\$0	\$808	
Grant Writer	\$0	\$0	\$1,180
Studio Supplies	\$14	\$266	
MIME-fiscal sponsorship	\$0	\$970	
Bank Fee	\$36		
Reimbursement Alice, printer repair	\$74		
Total Expenses	\$7,149	\$11,189	\$9,667
<u>REVENUES</u>			
	\$19,341	\$31,443	\$2,724
Donations	\$10,819	\$8,971	\$1,000
Sales (Wholesale)	\$270	\$0	\$0
Affiliate, Annual membership, Keiki Cards	\$2,197	\$1,183	\$841
Amazon Credit	\$0	\$0	\$92
Water	\$26	\$0	\$0
Sales (Retail)	\$70	\$347	\$330
Clay & Glaze Supplies, Firing	\$71	\$0	\$440
Molokai Wellness-fiscal sponsorship	\$5,000	\$20,000	
Workshop, Classes	\$800	\$833	
Friendly Market Cards	\$91		

\*Note-actual balance reflecting fiscal sponsorship decuction amount (date of payment TBD)=\$33,829

**INFORMATION:**

**Board Succession (New Members and Officer Slate):**

**New Facilities Committee Report:**

-Judy Mertens has sent the BOD a current report via email

**Budget Committee:** Tabled. Lolani will attend the meeting (committee members: Alice, Dan and Beth)

**Communications/Secretary/Hawaii Craftsmen Report:** No report

**Executive Director's Report:**

I. Administration, Office

a. COVID

II. Classes, Workshops, Proposals

a. Molokai Instrumental Music Education (fiscal sponsor) – Performed at Soup ‘R Bowl

b. Mālama Molokai Wellness (fiscal sponsor) – doing ukulele classes (Kaleo Bishaw) and another series of t-shirt quilting classes (Beth Takashima)

c. Madi Zeller (keiki class for Kanoe); Mary Fiorentino (sub for Lil)

d. East/West Center AIR to Molokai – Balinese painter & performer I Made Moja (April)

III. HA, AIR, Special Events

a. HA program Committee – Contact instructors

b. AIR – Plan workshop & presentation in conjunction with residency

i. Leilehua Lanzilotti – 4/25 – 5/6

ii. Melody Cooper - 7/5 - 7/29; need transportation (automatic)

iii. Richard Morgan Howell – cancel this year

iv. Rafael Lamas – 7/9 – 9/1

IV. Grants, Fundraising

a. Aloha for Hawaii Charities – Received list of donors, pending boost

b. Friends of Hawaii

c. Maui OED

d. Maui \$5,000 Small Business Grant - pending G49 loss

e. State Foundation on Culture & Arts – received \$9,000 of the \$15,000 awarded

f. Soup ‘R Bowl

i. Food – Final expense report pending ingredients costs

ii. Layout, Decorations, Set Up

iii. Ceramic Bowls Production – 404 bowls, donated art work

iv. Ticket Sales

1. Tickets sold online 102 adult, 5 youth; Total Sales \$4,230

2. Take's 29 adult, 2 youth; Total Sales \$1,220

3. Door sales \$120; cash sales \$1,788; shirts \$60; Square \$725.65;

PayPal \$40

v. PR – Signs, Dispatch

vi. Volunteers – Thank you

vii. Entertainment – MIME and Kananikala Bishaw-Juario with Kaleo Bishaw (Malama Molokai Wellness) to feature our two sponsored organizations. YouTube video.

viii. Security

V. Membership Development – Website updated; brochure (changed to Affiliate)

VI. Donor Development

VII. Community Outreach

a. Hawaii Museums Association to include Molokai in interisland conference this summer. Collaborate with Ho‘oili Ho‘oilina, Damien Center, Maunaloa Museum, Molokai Museum, MAC

VIII. Building Partnerships

a. Kualapuu 21st Century – Misty on Mondays, no teacher for Thursday

b. HLIP – begin April 1

IX. Personnel, Professional Development

a. Need teachers/training

**President's Report:**

-SB3201\_ECD

-Art Bar @ Hiro's

**Vice President's Report:** no report

**Unfinished Business:**

-Meetings with decision-makers/politicians - update.

-Audit.

-Seek out a new person for secretary

**New Business:**

-Senate or House Bills that is art related for funding

**Next Board Meeting:** April 12, 2022, @ 5 pm. Via Zoom

**Adjourn:** Moved by: moved: Dan 2nd: Beth 6:34pm

Respectfully submitted by

Paula Scott, Secretary