

**Molokai Arts Center**  
**Board Meeting Minutes FINAL**  
**Date: September 16, 2021**  
**Zoom meeting 3pm-5pm**

**Meeting Attendance:**

XDaniel Bennett    XBeth Johnson    XJudy Mertens    Xlolani Kuoha  
XJoyce Haase    XPaula Scott    XBetty West    XExecutive Director  
Guest: Kalae Tongonan

**Call to Order:** The meeting was called to order by Joyce Haase, President at 3:02pm

**Action Items**

- Approval of August 17, 2021 meeting minutes: moved and approved
- Approval of August 2021 Treasurer's Report: moved and approved
- Approval of requiring staff and instructors to get vaccinated or show proof of negative test results on a weekly basis: moved and approved.
- Approval of moving forward with Art Bar: moved and approved

**Treasurer's Report for August, 2021**

Note: need file to fit one page. Cannot insert as is. Still waiting for the resend.

**INFORMATION:**

**Covid-19 MAC Response Update:** discussion about requiring staff and instructors to get vaccinated or show proof of negative test results (weekly).

**Board Succession (New Members and Officer Slate):**

-Paula will be finishing her term as a board member which ends in 2023. Will not be involved with next year's Member Show as someone else needs to take over overseeing and executing these aspects in conjunction with working with our ED. Paula will remain involved in different ways by way of Special Projects and although will not be doing the website updates, she would like to work on the aspects of the website that there was never time for (such as posting content more often). The current BOD will need to seek out someone to take over the secretary duties, the e-newsletter and website updates. The BOD should consider putting in a budget for 2022 to include payment for website updates.

**MAC Events (updates):** refer to the Executive Director's report.

**New Facilities Committee Report:** Judy Mertens presented some updates on the new facility acquisition process.

**Artist in Residence:** see the ED report.

**Budget Committee:** tabled (only meets once a year to prepare the yearly budget)

**Communications/Secretary/Hawaii Craftsmen Report:**

-Hawaii Craftsmen juror here on Oct. 8th. Will be rolling out the information/reminders in the upcoming newsletter. Only 15 days left to get submissions in. Will need to stage artwork in the main studio Th (the day before arrival) for the juror to review. Would like to know what staff members are available to help. Also need help on Friday after the juror is done.

Public presentation will be done at the MAC but reservations will be required and the number will be limited to what is allowed at that time. The presentation will be recorded in order to broadcast later. In light of the COVID outbreak, no dinner with the Board will be planned. Am planning a dinner at a private home. Any board members interested in attending please let me know by the end of the month.

-photos are edited and will be working on uploading and doing a blog post to include the comments from the juror for the Member Show.

### **Executive Director's Report:**

#### **BUDGET & FINANCE**

- Registered annual Hawaii Compliance Express (HCE).

COVID-19 MAC Response Update

- 4 cases today, 28 "active"

- Received PPE from HiEMA (HI Emergency Management Agency). Sent thank you.

- Currently we "strongly encourage" staff/instructors/hosts to be vaccinated.\*

- Number of people in class – Business "half capacity". Gatherings "5 people indoors."\*

#### **GRANTS/FUNDRAISERS**

- Pana'i Aloha (Maui County OED) \$ pending.

- Maui County FY 2023 budget funding request. Mayor's Community Budget meetings not on the website yet.

- Healy Grant pending.

- State Foundation on Culture and Arts Grant pending legislative budget approval.

Working on the next Biennium; Intent to Apply due at the end of month.

- FIUF awarded for art supplies.

- Coming up: Hawaii Community Foundation (HCF) partnering with Hawaii Tourism Authority (HTA) to bring back Kukulua Ola (projects and programs dedicated to perpetuating and honoring Hawaiian culture) and Aloha Aina (committed to preservation and/or conservation of Hawaii's natural resources enjoyed by both residents and visitors) programs for 2022. Deadline to apply is 10/29 and awards anticipated 12/21; Aloha for Hawaii Charities, Giving Tuesday.

#### **CLASSES/WORKSHOPS**

- Keiki classes are going well. Saturdays only for now.

- Kim did two raku classes again.

- Bob Underwood said MIME will begin next week. Was on hold because DOE put after school programs on hold due to COVID. Open to all Molokai residents of all ages.

- HA Program planning pending state grant, however making contacts.

- Other workshops in planning: Indigo Dye Take 2; Nan Walters Wall Quilts; Ukulele classes, 2022 Calendar.

- Discuss wood fire kiln. Board needs a proposal and a firm budget and more specifics.

#### **MEMBER SHOW 2021**

- Awards presented on Zoom - Hawaii Craftsmen (Membership) Lisa Welcher & Misty Mollena; Best of 2D (\$100) Nan Walters; Best of 3D (\$100) Gandharva Ross; Best of Kupuna (\$100) Vashti Lima; Best of Show (\$300) Misty Mollena.

- Will submit to Dispatch when photos and online show are ready.

## **ARTIST IN RESIDENCE 2022**

- Panelists (Alice, Paula, Beth, lolani) have all 20 applications; scoring them and then will meet to choose from the top applicants. Selections will be made by September 30.
- Laurel Nakanishi approved for Kualapu'u School AITS in Jan/Feb. Would like to free up funds if can house for two weeks, help build capacity on Molokai by providing internship and teaching someone to teach writing/art and get on AITS Roster. Applicant last year but didn't apply this year – possible AITS/AIR collaboration.

## **PARTNERSHIPS**

- Alu Like still on hold.
- Decision Makers. Contacted OHA Trustee Luana Alapa, still working on office renovations, but has wall space for MAC artists. Will contact Paula when set.
- Mālama Molokai Wellness Market. Free space for MAC every 2nd Saturday (9-12).
- **ARTS FIRST** (State Foundation on Culture & Arts). Need to develop directory, help artists get on roster, (Professional Development) PD for Molokai (certification).z
- Hawaii Museums Association. Started working on needs assessment, primarily PD for staff and networking discussed. HCF CHANGE grant denied, however, Hawaii Museums Association awarded and includes Molokai Arts Center.
- The Country Market in Waikapu, Maui (Maria Holmes) ongoing.
- Ho'olehua Homestead Agriculture Association pending.

## **President's Report:**

- Google Drive
- Art Bar
- Annual schedule review

## **Unfinished Business:**

- meeting with politicians/decision makers update
- Betty West proposed offering classes (crafts) as we get closer to the Holidays (for adults).
- wood kiln area needs to be cleaned up (weed whacking and stacking of wood).

## **New Business:**

**Next Board Meeting:** Oct. 12, 2021 3-5pm via Zoom

**Adjourn:** Moved by: Dan Seconded by: Beth Time: 5:15pm

Respectfully submitted by  
Paula Scott, Secretary