

Molokai Arts Center
Board Meeting Minutes FINAL
Date: June 9, 2021
Zoom meeting 11am-1pm

Meeting Attendance:

XDaniel Bennett XBeth Johnson XJudy Mertens Xlolani Kuoha
 XJoyce Haase XPaula Scott XBetty West XExecutive Director
 Guest:

Call to Order: The meeting was called to order by Joyce Haase, President at 11:30 am

Action Items

- Approval of May 2021 meeting minutes: moved and approved
- Approval of May2021 Treasurer's Report: moved and approved

Treasurer's Report for May, 2021

MOLOKAI ARTS CENTER
 TREASURER'S REPORT FOR May, 2021

<u>BOH BANK ACCOUNT</u>	MAY, 2021	APR, 2021	MAR, 2021
Opening Bank Balance	\$66,684	\$63,295	\$58,358
Closing Bank Balance	\$59,743	\$66,684	\$63,295
Account Additions	\$1,125	\$14,270	\$19,501
Account Subtractions	\$8,064	\$10,882	\$14,565

EXPENSES

Staff	\$4,993	\$5,731	\$5,471
Employees	(\$3,331)	(\$3,863)	(\$4,348)
Contractees	(\$1,662)	(\$1,868)	(\$1,123)
Rent	\$1,000	\$1,000	\$1,000
Utilities	\$409	\$945	\$529
Credit Card Payment	\$563	\$964	\$4,577
Studio supplies	(\$89)	(\$110)	(\$3,999)
Covid supplies	(\$7)	\$41	(\$45)
Fundraising Adv.	(\$0)	(\$214)	(\$987)
Fundraising, Supplies	(\$0)	(\$105)	(\$511)
Admin	(\$456)	(\$167)	(\$511)
DCCA filing	(\$11)		
Bookkeeping	\$0	\$0	\$0
Grant Writer	\$0	\$2,220	\$1,400
Covid Suuplies	\$0	\$0	\$28
MIME program	\$1,099	\$0	\$0
CPA	\$0	\$0	\$0
Food for-Fundraiser (Soup 'R Bowl)	\$0	\$0	\$1,450
Fund Raising postage-Auction	\$0	\$0	\$110
Banking (Checks)	\$0	\$21	
Total Expenses	\$8,064	\$10,882	\$14,565

REVENUES

	\$1,125	\$14,270	\$19,501
Donations	\$29	\$809	
Sales	\$11	\$404	
FOH Grant/Sony Open	\$0	\$7,357	
Program Fees, Kualapuu Elementary	\$0	\$900	
Studio Dues	\$0	\$126	
MIME Fiscal Sponsorship fundraiser.	\$1,000	\$3,674	
Amazon Credit	\$85		

Note: Studio fees will appear again in July

P & L statement for 1st qtr 2021 Report: Alice will send out to BOD

INFORMATION:

Covid-19 MAC Response Update: no updates but following Maui County guidelines (email BOD first to let them know what the new guidelines are). Studio staff and ED will decide what protocols to follow for July and beyond.

-Pana'i Aloha update

Board Succession (New Members and Officer Slate):

MAC Events (updates):

-Member Show 2021: follow the same timeline as previous years with the 2020 format.

Discussion as to whether or not we do a live or digital viewing. Conclusion was to have a digital gallery since there are too many unknowns.

Other events: cyanotype workshop pushed out further as teacher isn't available at the moment. Joyce has another person who can teach a pleinair and Art Bar event.

-Alice is in contact with a NP music org in Hawaii and is working on a music workshop. Also a coconut weaving workshop (another person from Maui who does traditional Hawaiian workshops). Liliuokalani Trust is starting to work with MAC for keiki class. Paula has also obtained a series of lesson plans for different class levels to give to MAC for keiki classes using Gelli plates. Cookie art class by Betty West in the works.

New Facilities Committee Report: prospective property in Kaunakakai has 3 owners which makes negotiations complex. Committee will also check the tax map and contact owners of the lots across the street from Na Pu'uwai Gym (Cooke Land Trust).

Artist in Residence: need a review committee (4 people: Paula, Alice, lolani and Beth) Applications will need to be reviewed ASAP in early August.

Budget Committee:

Communications/Secretary/Hawaii Craftsmen Report:

-still need Betty's image and bio info for the website

-discussed with Carol Rocha about writing blog articles for the MAC website

-need to get Hawaii Craftsmen jury intake on the MAC schedule if it isn't yet

-indigo workshop went very well and all the participants were very pleased with the results and many commented how much they learned. Class was co-taught by Kalae Tongonan and Paula.

Need to submit receipt for reimbursement of supplies which is about \$53.00 and have Kalae submit an invoice to MAC to get paid which will be \$200.00 (MAC should get reimbursed for half of the fee and supply cost since it was part of the grant.

-Paula will be submitting an article to the Dispatch on the indigo class.

-minutes posted on the MAC website is up to date

-another newsletter coming out in June to announce the strings concert and any other workshops coming up. And perhaps info on the Member's Show. Maybe update on COVID policy

-action item re: computer. Alice is making things work and is hesitant to have MAC spend the money. Directive is to order a laptop in September to take advantage of the education discount

Executive Director's Report: (refer to ED report)

-Grants/Fundraising Update/Thank yous

-Grant Writer Update - (L. Schuette) no new grants being done at this point in time. Waiting on the State Foundation and Laura Musser Grants.

-Update on current projects: Maui County Grant-request sent in invoice for \$3,750.00 but not sure how long it takes to get a check cut.

-Hawaii Museum Association: ongoing

-Amazon Prime day on the 21st. (Alice will send the info to Paula to put in the newsletter)

-Maui Arts and Cultural Center is doing a conference for teachers (including NP). Alice is asking Misty, Kanoe and April to attend the upcoming virtual workshops (MAC covers the fee). Alice meets with the Maui County Arts Center educators monthly (statewide meeting). Arts First Group wants to visit Molokai to see what Kualapuu School is doing.

-Alice was also on a radiothon and MAC was mentioned 3 times by 3 different people during the show.

President's Report:

-Succession planning: Iolani is a possible/maybe for taking over the President position in a few months. Still need some younger ones. Some other names were brought up (Sherron Dudoit and maybe start with teaching a drawing class at MAC to introduce him to how MAC works in executing the mission statement). Another referral from Iolani, who is the current Hawaiian Studies teacher at Kualapuu School (musician). Kaunakakai School Principal wants outdoor music concerts at the outdoor stage-perhaps evening music program. There were past outdoor music concerts that were very successful. Logistics discussed as to how to execute this.

-MAC needs an artist to paint the container at MAC. Iolani will ask Kalae if she wants to paint the container.

-Summer programming strategies discussed and target audience discussed. Need to have everything decided by April in order to execute for the summer. Suggested that each board member brings one person/workshop in as a proposal so that it is easier to put together.

-Technology purchasing: discussed planning on doing the purchase in Sept for the educator discount

-Summary of Monday Staff meetings: asking for a summary of the staff meetings presented to the BOD meetings. It was mentioned that the staff meeting content is already in the ED report so a separate summary would be repetitive.

-Joyce will be off island June 16-July 22.

Unfinished Business:

-meetings with decision and policy makers (for Joyce and Alice) still pending.

New Business: Note: it's been a year since our strategic planning session.

-look at other island countries that have art centers to send an artist to an Artist in Residence Program. Research needs to be done and make the reach be within the Pacific Islands. lolani has a New Zealand contact.

Next Board Meeting: July 8th 9am via Zoom (lolani will be running the meeting).

Adjourn: Moved by: Dan Seconded by: Beth Time: 1:40pm

Respectfully submitted by
Paula Scott, Secretary