

Molokai Arts Center
Board Meeting Minutes FINAL
Date: March 18, 2021
Zoom meeting 3-5pm

Meeting Attendance:

XDaniel Bennett XBeth Johnson XJudy Mertens Xlolani Kuoha
 XJoyce Haase XPaula Scott XBetty West XExecutive Director
 Guest: Carol Rocha

Closed session

Call to Order: The meeting was called to order by Joyce Haase, President at 3:32pm

Action Items

- Approval of Feb. 2021meeting minutes: moved and approved
- Approval of Feb. 2021 Treasurer's Report: moved and approved
- Approval of increasing ED hourly rate to \$27/hr effective April 1st: moved and approved effective April 1st

Treasurer's Report for Feb. 2021

MOLOKAI ARTS CENTER
 TREASURER'S REPORT FOR February, 2021

<u>BOH BANK ACCOUNT</u>	FEB, 2021	JAN, 2021	DEC, 2020
Opening Bank Balance	\$37,024	\$25,035	\$23,088
Closing Bank Balance	\$58,358	\$37,024	\$25,035
Account Additions	\$31,239	\$20,768	\$14,440
Account Subtractions	\$9,905	\$8,780	\$12,493
 <u>EXPENSES</u>			
Staff	\$5,189	\$5,516	\$7,464
Employees	(\$4069)	(\$3,986)	
Contractees	(\$1,120)	(\$1,530)	
Rent	\$800	\$800	\$800
Utilities	\$917	\$476	\$908
Credit Card Payment	\$1,499	\$544	\$236
Studio supplies	(\$71)	(\$44)	
Covid supplies	(\$52)	(\$66)	
Fundraising Adv.	(\$987)	(\$229)	
Admin	(\$573)	(\$164)	
Other-Member Show(awards & honrarioum)	\$0	\$0	\$100
Bookkeeping (June, July, August)	\$0	\$260	\$0
Liability Insurance	\$0	\$0	\$74
Grant Writer	(\$680)	\$0	\$0
Plant & Pot Sale supplies	\$0	\$30	\$38
Hawai Arts Program	\$0	\$0	\$1,375
Studio Supplies	\$0	\$0	\$20
MIME program	\$0	\$0	\$1,477
CPA	\$0	\$500	
GET Tax (Biannual-June to December)	\$0	\$653	
Food Deposit-Fundraiser (Soup 'R Bowl)	\$1500		
Total Expenses	\$9,905	\$8,780	\$12,493
<u>REVENUES</u>	\$31,239	\$20,678	\$14,440

INFORMATION:

Covid-19 MAC Response Update:

-no changes to date.

Board Succession (New Members and Officer Slate):

-Betty West effective start date: March 2021. Makes for a total of 7 board members: quorum requirement will be 4.

-updates go to the bank and to insurance in addition to the website

MAC Events (updates):

-online auction debriefing: pulled in around \$1,000-1,200.00. Went really well

-Soup 'R Bowl 2021: also went well. Finance totals are not all in to date. People still want to buy bowls-display area needed and discussed as to how to move forward with bowl sales. Look at using the 'gallery' space which needs to be cleaned out.

-Spring Plant n' Pot sale: may need to put this on hold (too soon after SRB)

-Maui County Grant: programs slated for April, May and June.

-April 3rd event at Grace Episcopal Church Farmer's Market selling MAC soup bowls

New Facilities Committee Report:

-update from Judy Mertens, committee chair.

Artist in Residence: tabled

Budget Committee: look at the MAC projection for 2021 and the final for 2020

Communications Report:

-need to send a March newsletter out with SRB thanks. Would like a short reflection from the president to include. Also, if there have been a stream of donations coming in would like to do a general thanks. Also need any events that might be coming up along the 'save the date' kind of communication.

-SRB album is up on MAC FB page. Note that the slide show presented at SRB was done by way of downloading images from the albums on FB. Big thanks to April and whoever else did the slide show.

-do we want to let our audience know that they can still buy bowls and what procedure do we recommend? Or notify if we are at the Grace Episcopal Farmers Market.

Executive Director's Report:

- Grants/Fundraising Update: PPP funding possibility coming through. Other grant updates reported. Pana'i Aloha Program (via Maui County Grant). Starting April 1st.

- State DDCA updated and sent in for final signature

- Grant Writer Update -(L. Schuette) Laura Musser sent in and State Biennial grant being worked on

-spoke at Hawaii Association for Museum meeting. Inquiring for institutional membership.

-will discuss with Hiro's about doing Art Bar in the fall

President's Report:

-review of strategic plan

-summer programming: art camp: think about organizing a summer plan as to what we want to offer.

-celebration ideas for Strings Program Music Director who is leaving Molokai.

Unfinished Business

- Meetings with decision/policy makers: Alice will go ahead and send abstracts out.
- Policies: all docs are in Google Drive but it still needs to be organized into a folder. Need to review all docs.
- Staff vacation time?
- question on corporate donations to discuss at March meeting

New Business:

none

Next Board Meeting: Friday April 16, 2021 3-5pm (Zoom)

Adjourn: Moved by: Dan Seconded by: Judy Time: 5:22pm

Respectfully submitted by
Paula Scott, Secretary