

Molokai Arts Center
Board Meeting Minutes Final
Date: Feb 17, 2021
Zoom meeting 3-5pm

Meeting Attendance:

XDaniel Bennett XBeth Johnson XJudy Mertens Xlolani Kuoha
 XJoyce Haase XPaula Scott XExecutive Director

Call to Order: The meeting was called to order by Joyce Haase, President at 3:33pm

Action Items

- Approval of Jan. 2021 meeting minutes as amended moved and seconded and approved
- Approval of Jan. 2021 Treasurer's Report: as amended moved and seconded and approved
- Approval of Betty West as new board member: moved and seconded and approved.
- Approval of 2021 Budget as amended: moved and seconded and approved

Treasurer's Report for Jan. 2021

MOLOKAI ARTS CENTER
 TREASURER'S REPORT FOR January, 2021

<u>BOH BANK ACCOUNT</u>	JAN, 2021	DEC, 2020	NOV, 2020
Opening Bank Balance	\$25,035	\$23,088	\$30,471
Closing Bank Balance	\$37,024	\$25,035	\$23,088
Account Additions	\$20,768	\$14,440	\$954
Account Subtractions	\$8,780	\$12,493	\$8,337
<u>EXPENSES</u>			
Staff	\$5,516	\$7,464	\$4,921
Employees	(\$3,986)		
Contractees	(\$1,530)		
Rent	\$800	\$800	\$800
Utilities	\$476	\$908	\$757
Credit Card Payment	\$544	\$236	\$201
Studio supplies	(\$44)		
Covid supplies	(\$66)		
Plant & Pot Sale Adv.	(\$229)		
Member show prizes	(\$40)		
Admin	(\$164)		
Other-Member Show(awards & honrarioum)	\$0	\$100	\$650
Bookkeeping (June, July, August)	\$260	\$0	\$273
Liability Insurance	\$0	\$74	\$734
Grant Writer	\$0	\$0	\$0
Plant & Pot Sale supplies	\$30	\$38	
Hawaii Arts Program	\$0	\$1,375	
Studio Supplies	\$0	\$20	\$0
MIME program	\$0	\$1,477	
CPA	\$500		
GET Tax (Biannual)	\$653		
Total Expenses	\$8,780		
 <u>REVENUES</u>	 \$20,678	 \$14,440	 \$954

INFORMATION:**Covid-19 MAC Response Update:**

-no changes from last month

Board Succession (New Members and Officer Slate):

-approval of Betty West as board member Alice will let her know along with the next board meeting and getting a board binder to her

-Carol Rocha: Paula will follow up with her application. And inquire about her husband.

-BOD is designating Judy Mertens as a third signature for check signing at BOH

MAC Events (updates):

-online auction headed up by Kim Markham. Report given by Alice. Action item for next meeting: debrief online auction.

-Soup 'R Bowl 2021 (on the go): report given by Alice and lolani.

-Spring Plant n' Pot sale: April 24th. tabled

New Facilities Committee Report:

-Report given by Judy and Dan with an update.

Artist in Residence: tabled

Budget Committee:

-email of document sent to BOD prior to meeting

Communications Report:

-another newsletter forthcoming with SRB info

Executive Director's Report:

~ Grants/Fundraising Update

~ Grant Writer Update -L. Schuette

~ Update on current projects

~ 2020 Annual Report by ED for Board review sent out to BOD prior to meeting

President's Report:

~ 2021 Budget & Annual Plan committee

~ Celebration of Director of the Strings Music Program who is leaving in May: Bring ideas to next month's meeting as to how to celebrate the person and the impact he has had on the community.

Unfinished Business

-Meetings with decision/policy makers: on hold: needs more thought and other items to play out first that are pending

-Policies: all docs are in Google Drive but it still needs to be organized into a folder. Need to review all docs.

New Business:

-question on corporate donations to discuss at next meeting

Next Board Meeting: March 18, 3-5pm (Zoom)

Adjourn: Moved by: Dan Seconded by: Beth Time: 5:04pm

Respectfully submitted by
Paula Scott, Secretary