

Molokai Arts Center
Board Meeting Minutes FINAL
Date: April 16, 2021
Zoom meeting 3-5pm

Meeting Attendance:

XDaniel Bennett XBeth Johnson XJudy Mertens lolani Kuoha
 XJoyce Haase XPaula Scott XBetty West XExecutive Director
 Guest:

Call to Order: The meeting was called to order by Joyce Haase, President at 3:18pm

Action Items

- Approval of March 2021 meeting minutes as amended: moved and approved
- Approval of March 2021 Treasurer's Report: moved and approved

Treasurer's Report for March, 2021

MOLOKAI ARTS CENTER
 TREASURER'S REPORT FOR March, 2021

<u>BOH BANK ACCOUNT</u>	MAR, 2021	FEB, 2021	JAN, 2020
Opening Bank Balance	\$58,358	\$37,024	\$25,035
Closing Bank Balance	\$63,295	\$58,358	\$37,024
Account Additions	\$19,501	\$31,239	\$20,768
Account Subtractions	\$14,565	\$9,905	\$8,780
<u>EXPENSES</u>			
Staff	\$5,471	\$5,189	\$5,516
Employees	(\$4,348)	(\$4069)	(\$3,986)
Contractees	(\$1,123)	(\$1,120)	(\$1,530)
Rent	\$1,000	\$800	\$800
Utilities	\$529	\$917	\$476
Credit Card Payment	\$4,577	\$1,499	\$544
Studio supplies	(\$3,999)	(\$71)	(\$44)
Covid supplies	(\$45)	(\$52)	(\$66)
Fundraising Adv.	(\$511)	(\$987)	(\$229)
Admin	(\$511)	(\$573)	(\$164)
Other-Member Show(awards & honrarioum)	\$0	\$0	\$0
Bookkeeping	\$0	\$0	\$260
Liability Insurance	\$0	\$0	\$0
Grant Writer	\$1,400	(\$680)	\$0
Plant & Pot Sale supplies	\$0	\$0	\$30
Hawaii Arts Program	\$0	\$0	\$0
Studio Supplies	\$0	\$0	\$0
Covid Suuplies	\$28	\$0	\$0
MIME program	\$0	\$0	\$0
CPA	\$0	\$0	\$500
GET Tax (Biannual-June to December)	\$0	\$0	\$653
Food for-Fundraiser (Soup 'R Bowl)	\$1,450	\$1500	\$0
Fund Raising postage-Auction	\$110	\$0	\$0
Total Expenses	\$14,565	\$9,905	\$8,780
 <u>REVENUES</u>	 \$19,501	 \$31,239	 \$20,678

- new QuickBook categories: share system (treasurer's report cont'd): refer to the Executive Director's report. Joyce has the 2020
- note: need P & L statement for 1st qtr 2021 at May meeting

INFORMATION:

Covid-19 MAC Response Update: see [ED report](#)

Board Succession (New Members and Officer Slate):

- discussion about a potential board member. Conclusion is to use this person for programs/operational since we currently have 7 board members.

MAC Events (updates):

- Pana'i Aloha update
- Plant and Pot sale (postponed)

New Facilities Committee Report:

- Judy:** 4 possibilities presented and discussed.

Artist in Residence: Some artists are interested in applying for 2022. Time to accept applications from May 1-July 31st for review in August. There are 2 artists from Hawaii Craftsmen that are interested and would be great candidates and do not have restrictive dietary needs.

Budget Committee: tabled

Communications/Secretary/Hawaii Craftsmen Report:

Action items done:

- sent out a letter to BOH with updates of BOD and requested adding a new signature on file.
- April newsletter sent out

Executive Director's Report: (refer to [ED report](#))

- ~ Grants/Fundraising Update/Thank yous
- ~ Grant Writer Update - L. Schuette
- ~ Update on current projects
- ~ Hawaii Museum Association

President's Report:

- ~ MAC Policies /Fundraising Discussion
- ~ Summer programming
- ~ Celebration of Bob Underwood: postponed

Unfinished Business

New Business:

- MAC Member Show 2021: discuss at next meeting

Next Board Meeting: May 13 , 2021 3-5pm (Zoom)

Adjourn: Moved by: Dan Seconded by: Beth Time: 5:16 pm

Respectfully submitted by
Paula Scott, Secretary

