

Molokai Arts Center
Board Meeting Minutes FINAL
Date:Sept 10, 2020
Zoom meeting

Meeting Attendance:

XDaniel Bennett XBeth Johnson XEd Epperson XJudy Mertens
XJoyce Haase XPaula Scott XExecutive Director

Call to Order: The meeting was called to order by Joyce Hasse, acting president at 3:02pm

Closed Session

Action Items

- Approval of Aug 14, 2020 Minutes: moved and approved
- Action Item Checklist reviewed and updated
- Approval of Aug 2020 Treasurer's Report: moved and approved
- Approval of new MAC BOD member, lolani Kuoha: moved and approved
- Strategic Planning 2020-2021 goals and objectives: moved and approved
- Approval of Ed to send a letter of engagement to CPA Maui (principal is Rich James): moved and approved (final hire will be subject to another BOD vote)
- Action continuing with item format: moved and approved

Treasurer's Report (Ed) for Aug 2020

	AUG, 2020	JULY, 2020
BOH BANK ACCOUNT		
Opening Bank Balance	\$50,484	\$55,875
Closing Bank Balance	\$45,573	\$50,483
Account Additions	\$2,571	\$1,812
Account Subtractions	\$7,483	\$10,204
EXPENSES		
Staff (employees + contractors)	\$4,813	\$6,987
Rent	\$800	\$800
Utilities	\$815	\$446
Supplies	0	\$133
Credit Card Payment	\$114	\$336
Other--Lynne Schuette	\$940	\$1,500
REVENUES	\$2,571	\$1,812

INFORMATION:

Accounting Transition Team Report (Ed):

-presentation from the team of recommended protocol to follow for financial processes: board discussion and tabled

Covid-19 MAC Response Update:

-same process is still in place and will continue until the Mayor and Governor has new directives.

Board Succession (New Members and Officer Slate):

-Joyce spoke with a prospective member. Application was shared via Zoom screen.

MAC Events (updates):

-Members Show: need to hone out the specific instructions for drop off when appropriate staff member is there. Staff needs to know the protocol.

Artist in Residence update: no updates.

Communications Report:

-need to get another MAC newsletter out with instructions on how to drop off work. Will also include Jamie's email about the art that she did based on her AIR here and that the part of the sale goes to MAC and the other Molokai entities. Judy and Lolani need to be on the newsletter list.

-FB: More than 1,100 people follow our FB page.

-Lynn Schutte had advised that the studio membership be called something else and had provided a new description and specifics for it. Is this something the board wants to review and make a decision on? The reason why she recommended the change is that the different kinds of 'membership' on our website can create problems when MAC is being reviewed for grants. (email the revision suggestion to BOD)

Executive Director's Report

-waiting for the County Grant (no word yet).

-OHA grant coming up but not released until Sept. 21st, workshop on 25th and grant due on Oct. 15th. Grant is for one event between Jan1st and June 30th (and how will COVID restrictions affect the workshop and event itself).

President's Report:

-Strategic plan prepared by Alice with final comments.

Committees and Program reports

- Church property: discussed comments that were submitted
- pursue other commercial properties (all BOD should)
- need new facilities prospectus for the new site committee

Unfinished Business

- Friendly Market Kokua cards

New Business

Next Board Meeting: Oct. 16 3-5 via Zoom

Adjourn: Moved by: Dan Seconded by: Beth **Time:** 5:16pm

Respectfully submitted by
Paula Scott
Secretary