

Molokai Arts Center
Board Meeting Minutes FINAL
Date:Oct. 16, 2020
Zoom meeting

Meeting Attendance:

XDaniel Bennett XBeth Johnson XJudy Mertens Xlolani Kuoha
XJoyce Haase XPaula Scott XExecutive Director

Call to Order: The meeting was called to order by Joyce Hasse, acting president at 3:05pm

Closed Session

Action Items

- Approval of Sept. 10, 2020 Minutes: moved and approved with amendment
- Approval of Aug 2020 Treasurer's Report: moved and approved.
- Strategic Plan with Public Version with bullet points included: moved and approved

Treasurer's Report (Dan) for Sept 2020

Note: rent was paid late in Sept and the check has not cleared to date, so next month's rent will be twice the amount.

BOH BANK ACCOUNT	SEPT 2020	AUG 2020	JULY 2020
Opening Bank Balance	\$45,573	\$50,484	\$55,575
Closing Bank Balance	\$40,034	\$45,573	\$50,484
Account Additions	\$ 1,296	\$2,571	\$1,812
Account Subtractions	\$6,835	\$7,483	\$10,204
EXPENSES			
Staff (employees +contractors)	\$4,851	\$4,813	\$6,987
Rent	\$0	\$800	\$800
Utilities	\$648	\$815	\$446
Supplies	\$0	\$0	\$133
Credit Card Payment	\$755	\$114	\$336
Other-Lynne Schuette	\$540	\$940	\$1,500
Patricia Hammond	\$40		
REVENUES	\$1,296	\$2,571	\$1,812

INFORMATION:

Covid-19 MAC Response Update:

-no real changes by way of following the protocol that has already been in place and classes are kept small. Status quo by way of operational.

Board Succession (New Members and Officer Slate):

-New member officer slate: Nan Walters as a prospective Board Member.

MAC Events (updates):

-(Alice): Member Show which is virtual. Results are in and will not be disclosed until they are published on the website. Best of Show \$250, 2D, 3D and Kupuna are \$100 each. Most likely Paula will select at least 2 awards for Hawaii Craftsmen. Suggestion to do a FB live of the award presentations along with Alice talking about the MAC. Alice and Paula will coordinate on this.

New Facilities Committee Report

(met twice since last meeting and Nan Walters, Arabella Ark and Lucy Lamkin joined the team)

-a lot of possibilities were discussed. Committee needs the prospectus from Alice and Joyce before being able to go out and talk about the need for a new and permanent site. A summary of what was discussed as possibilities were presented and discussed.

Communications Report:

-need to get another MAC newsletter out with announcements of member show and results. Will include lolani in the newsletter as an announcement.

-Will be working on getting the images uploaded to the website for the member show gallery

-(follow up)Lynn Schutte had advised that the studio membership be called something else and had provided a new description and specifics for it. Is this something the board wants to review and make a decision on? The reason why she recommended the change is that the different kinds of 'membership' on our website can create problems when MAC is being reviewed for grants.

-Need to show who our supporters are by way of non donation and membership funding. Would like to put it on the website. NEed list of supporters and logos.

-waiting for the final draft of the SP b4 uploading it to the web.

-BOD section updated on the website

-Alice has the images she needs for the Prospectus

-is the Annual Summary page going to go on the website?

-maybe do a press release about MAC being open and how we handle it? Get out there and start creating again.

Executive Director's Report

- Grants and fundraising update. Friendly Isle United Fund: we have been awarded the \$1500 (*Need to ask Alice for the digital report to paste in here*)
- Mayor's Budget meeting (for 2022) we need to give them an idea as to how much money we will need for that time and what the intent is.

President's Report:

- Strategic Plan: print the one for the BOD and add to our binder. The public Strategic plan.
- CPA firm: Joyce is in communication with the firm and will continue the search for others (as a backup). Waiting for a price quote and will send us the info when she gets it.

Prospectus:

(The prospectus is a short document that provides a summary of the most relevant aspects of the Molokai Arts Center. It outlines what MAC does, the vision for the future and the resources you need to achieve that vision.) Draft of what has been done so far on the prospectus which summarizes what MAC has done in the past 10 years.

Accounting Transition Team: Dan already reported status within the treasurer's report.

Artist in Residence: tabled

Budget Committee: tabled

Unfinished Business

- Friendly Market Kokua cards: in progress (need to get application down to Friendly Market)
- Policies and Procedure docs (we have copies of 5 of the 9-need to locate the missing docs)
(Will be on next agenda for next meeting)
- Meetings with decision makers/politicians: tabled until after the election
- Table membership levels (descriptions) for next meeting
- still not sure of the Soup 'R Bowl logistics. Alice and Lolani will brainstorm of how to do something that will resemble SRB

New Business

- MHS Yearbook ad?

Next Board Meeting: Nov 12 3-5pm via Zoom

Adjourn: Moved by: Dan Seconded by: Beth **Time:** 5:22pm

Respectfully submitted by
Paula Scott
Secretary

