

**Molokai Arts Center
Board Meeting Minutes FINAL
Date: June 4, 2020
Zoom meeting**

Meeting Attendance:

XDaniel Bennett (at 4pm) XBeth Johnson XEd Epperson
XJoyce Haase XPaula Scott XExecutive Director

Call to Order: The meeting was called to order by Joyce Hasse, acting president at 3:36 pm

Closed Session

Action Items

- Approval of May 4, 2020 Minutes: moved and seconded and approved
- Approval of June 2020 Treasurer's Report: tabled until there is a report to review

Treasurer's Report (Ed) no report available at this time

Ed needs to have his cell phone number switched in order to get access to the bank statement online.

No report available-Approval of treasurer's report tabled

Report submitted 6/10/20:

Opening BOH Balance \$54,867.93
Closing BOH Balance 50,867.11
BOH Deposits 2,780.91
Expenses
Staff (employed and contracted) 4,620.88
Rent, utilities 1,185.01
Events 0
Supplies 0
Misc. 23.07
BOH credit card pmt 209.91

Covid-19 MAC Response Update

Discussion of reopening MAC

Board Succession (New Members and Officer Slate): Dawn Simpson is still interested but will be joining perhaps in August. Beth will be contacting Judy Mertens to ask if she will serve. Joyce also met someone (did not know their name) that she thought would be good and she will ask if they are interested.

Artist in Residence update: AIR committee will continue to move forward. Alice will send a courtesy letter out to those that had already applied. If the applicants respond after the letter is sent, then the BOD will decide in late Aug/Sept and applicants will be sent notification by the end of Sept.

Communications Report: no report but newsletter needs to go out informing of reopening process and of the member's show in Sept.

Executive Director's Report

-Grants/Fundraising update Aloha for Hawaii Charities : 14,000.14. Boost was 28%

-Friends of Hawaii Grant: not selected as they donated to the Food Drives (Alice had sent us an email about this).

-Laura Musser: asked for updates due to COVID19. An update will help them be more strategic. We updated with closing info and that rent was increased and we will now be charged for water, sewer and trash. Alice gave specific numbers and we should hear back in July.

-Friend United for MIME instrumental program submitted (Bob Underwood provided Alice with a 'wish list')

-Grant writer update: final report submitted-Discussion of An Evaluation of Molokai Arts Center (MAC) by Lynn Schutte. Alice will contact Lynn to let her know where we are at with this and move forward (need to do a contract). Alice will make decisions on what grants Lynn will pursue. Next step is for Alice and Lynn will draw up a contract as we are ready to engage.

-County Funding: Dan suggested that Alice contact Keane get us on the funding list and what is the process and to set up a meeting.

President's Report

-[need 2 contracts drawn: one for Lynn and one for Betts Cruz]

-signatures for BOH (still need Dan's signature)

-meeting with Betts on Tuesday-missing the Quickbooks thumb drive. Will meet again next week to complete the transition.

Committees and Program reports

-Accounting transition team report (see Pres report)

-Budget committee (tabled)

-Ad Hoc Capital Building Campaign Committee (tabled)

-Art Bar program

Unfinished Business

-Check signers: in progress

-Contract (MOU) for Betts Cruz: in progress

-Contract (MOU) for Lynn Schutte: in progress

New Business

-Strategic Planning date (4 hour meeting) Joyce will contact April to let Maddie know that MAC is being used on the 26th for meeting

-communication process revamped from closed session meeting

-Will not be exhibiting MAC Member' Show work at MCHC so there will be no opening reception-just the library exhibit with the same dates. Alice will re-confirm with the library about setting up the exhibit.

- (Paula) Hawaii Craftsmen will do intake jurying here on Molokai on Oct. 12th and give a lecture at the library. Paula will be doing the logistics for this and housing the juror.

Next Board Meeting: Tuesday July 7th at 3 pm via Zoom

Adjourn: Moved by: Dan Seconded by: Beth **Time: 5:14**

Respectfully submitted by
Paula Scott
Interim Secretary