

**Molokai Arts Center  
Board Meeting Minutes  
September 2018  
FINAL**

Date: September 6, 2018

**Meeting Attendance:**

[X] Greg Kahn [X] Daniel Bennett [X] Beth Johnson [X] Stephanie Aquino  
[X] Joyce Haase [ ] Josiah Ching [X] Paula Scott [X] Alice Kaahanui, Executive Director

**Guest(s):**

**Call to Order:** The meeting was called to order by: Greg at 4:00 PM

**Closed Session**

**Action Items:**

- Motion to Approve August Minutes with 3 minor corrections - Motion moved, seconded, and carried unanimously
- Motion to Approve Updated Bylaws -Tabled, Greg is checking on the protocol for updating names on the Bylaws
- Motion to approve Finance Report - Motion moved, seconded, and carried unanimously

**Financial Report:** (Dan)

- Will be meeting with Aaron and Alice on 9/13

Treasurer's Report	9/4/2018
Opening Balance (As per estimated, 7/31/2018)	\$49,999.97
Deposits in August	\$4,488.02
Accounts Receivable - Outstanding Invoices	
Alu Like(Kupuna Program)	\$75.00
Expenditures in July	
Salaries for Studio Manager, ED, Kupuna Instr., Keiki Instr., Volunteer Coord., HA Program ED	\$3,563.75
Rent and Utilities	\$1,394.67
Studio, Pruet Workshop Supplies, Equip. Repair, Rack Cards	\$834.23
HA Program (Airfare, supplies, honorarium)	\$697.21
Accounting (March-July)	<u>\$2,748.95</u>
Total August Expenses	\$9,238.81

**Additional Items:**

- Membership Campaign - Discussed in ED's Report below
- Performing Arts - Joyce would like to see MAC help our local performing arts. She is talking to a few local artists to explore how we may be able to assist.
- MHS Yearbook - We have agreed to purchase a 1/2 page color advertisement \$90.00
- Artist in Residence Alison Beste
  - Alison was here for 4 days - Paula graciously hosted.
  - Alison juried the members show and was able to do 3 nights work on light pollution on Lanai and Maui
  - She will have 2 more visits - Artist in Residence, High School Event, and Workshop
  - We will set up a reception on her 3rd visit

**President's Report:**

- Greg will do an Artist Profile next month
- There have been no replacement options as of yet

**Executive Director's Report:**

- Grants:
  - Musser report complete - next round March 12th
  - Alice will bring the complete grant report next month - 2nd page was missing
  - Aloha for Charities was completed - \$20,000 goal (max \$10,000 match)- They will send guidelines on Oct. 4th
  - Friendly Isle United Fund - Liza has been hard to contact, Alice will try again tomorrow. The report was filed we are just waiting for funds to be dispensed.
  - HTA - New Budget was approved. They need numbers, we have sent and they have accepted.
  - Monsanto - They are focusing on Science this round. Next round is Feb. Grants are small
  - Atherton - Alice is working on it with Rosie Davis
  - Matson, S.C. Johnson, Castle, and McInerny - Working on that in September with McInerny as the priority
- Membership Brochure
  - Working on it with Paula
  - New layout looks great
  - Will be complete by members show
- Lights up in office/gallery
- Alice is looking for a database app for our membership list - to assist with reminders, etc.
- Containers were purchased and the office/gallery is organized
- Stained Glass Workshop
  - 3 pieces were entered to the members show

- They would like a workshop day scheduled at the center
- Kalani Pruet would like to do classes here at the center in the future.
- There is an AMA workshop on Saturday that Alice will attend
- John Wordin will do another Color Theory class in Oct.
- Members Show
  - September 26th - Wednesday
  - We will run a Press Release for 2 weeks before show
  - We will run an ad in Dispatch 2 weeks before show
  - April and Kanoe will do decor
  - We need to make sure to acknowledge all the donations
  - Kanoe will pule
  - Kanoe will have a HA display
  - Working on a form for the People Choice
  - Medals, Awards, and Certificates for the kids are done
  - Mark will need time and assistance to set up lights and sound
  - Kanoe Dudoit's stain glass will be displayed as decor up at the front desk - away from the show.
  - Photos for brochure are done.
  - April is working on slideshow
  - Maricel is donating 10 rolls of sushi
  - We will have a sign in sheet along with shirts for sale and a donations option
  - We will play the James Jack video as well as another video on a smaller display
  - About 50-60 pieces were submitted and 36 got juried in
  - Paula is almost done editing the images. Alice will do the layout along with the rest of the process of getting them printed.
  - Notes on submission process: Perhaps extending the deadline caused some confusion as a few pieces came in after the deadline. We will make a better effort to make sure that it is clear to all the entire submission process.
  - The application form has been updated to remedy an issue with knowing what pieces where UHMC pieces.

### **Committee Reports:**

#### Communications Committee:

- Getting Members Brochure ready to go off to print
- September newsletter will be sent out over the weekend. Please submit items to Paula by the close of Friday, Sept. 7th
- Artist in Residence Program description and application has been added to the website
- FB Stats: For Aug 9 - Sept 5 - 1,751 folks reached - 821 post engagements - 12 new page followers and page likes
- Mokulele password still the same. IF you get locked out - call them. They can book it for you on the phone. We would like to avoid resetting the password every time someone gets locked out.

HA Committee:

- Tattoo Workshop - great turnout - 75 pp present.
- We need MAC presence and introductions at all HA workshops - Alice to introduce
- Re-establish committee - It was April, Josiah, Kanoe, and Kilia. Alice will be talking with Kanoe.
- Future - Printmaking and Hawaiian Weaving

Ad Hoc Lease Committee: None

Ad Hoc Capital Building Campaign Committee:

- Calls not being answered - will continue to call about the corner property

**Unfinished Business:** None

**New Business:**

- Kanoe Dudoit has been teaching the Kapuna classes - They want to add art painting in Oct. at \$25 a class.

**Next Board Meeting:** Monday, Oct. 8th, 4:00 PM

**Adjourn:** Moved and Seconded      Time: 6:10 PM

**Submitted by:** Stephanie Aquino