

**Molokai Arts Center  
Board of Directors Meeting  
November 15, 2018  
FINAL**

**Meeting Attendance:**

Greg Kahn       Daniel Bennett       Beth Johnson       Stephanie Aquino  
 Joyce Haase       Josiah Ching       Paula Scott       Executive Director (Alice)  
Guest(s):

The meeting was called to order @ 4:31 pm by: Greg

**Closed Session: None**

**Action Items**

Approval of October 8, 2018 Minutes - Motion moved, seconded, and carried unanimously  
Approval of Financial Report - Motion moved, seconded, and carried unanimously  
Approval of By-Laws and Revision Language: Greg read the 2 sentences: for the sign off page only:

New language: PASSED AND ADOPTED by the Molokai Arts Center on \_\_\_\_\_

Board reviewed and revised on: 11/15/18

4 signatures of officers

motion to approve: Dan Beth 2nd Motion Passed

**Information**

-Artist In Residence Updates: Allison will be on Molokai In late December with her hubby staying on the East end Dec 20-25th. Think about for next meeting if we will want to help her with a stipend for her expenses.

-Greg also has another application for an AIR: Jaime Allen. She does whimsical still life of floral arrangements that addresses the notion of what is 'pretty'. Greg will show images. Wants to do ornamentals with Native Hawaiian plants. Perhaps May 2019. Teaches at Hawaii Pacific.

-Membership Campaign: Alice: still working on getting it in a manageable fashion. Looking at program called Razor's Edge to help manage this. Getting out the request for member renewal by Thanksgiving.

-Plant 'N Pot Sale: Dec.8th. Kalani will be donating plants to MAC. MAC members get 20% discount at the plant and pot sale.

-Aloha For Hawaii Charities: begins today. Ends 1/15/19 at noon

-BOD Member and Officer Succession: will address in Dec for Jan meeting. Josiah's term ends in Jan and Paula too

-Hawaiian Arts (HA) Report: Question posed was should the Board dissolve the Committee (that has no one on it for quite some time). Consensus was not to dissolve it, but to seek out new members. Discussion about how to deal with the lack of communication in regards to the program. The solution agreed upon was to ask Kanoë Davis to suggest new committee members.

-Art Bar Report (Joyce): Nov was a hit and sold out. Joyce sold memberships and creating an art community vibe. Joyce expressed that there is a need to connect with Road Scholars here on the island-so that MAC can do a special art bar for them. 2 people signed up for membership. Dec. and Jan set instructors are set. April Madella is for Jan. Joyce is thinking about asking Ava for Feb.

### **Treasurer's Report (Dan) as of 11/13/18:**

**Opening Balance** (As per estimated balance 10/7/18): \$59,379.51

**Deposits in October** \$9,261.16

#### **Expenditures in October:**

Salaries for studio manager, ED, kupuna instructor, keiki instructors, volunteer coordinator, HA program ED \$4,696.25

Rent and utilities \$1,615.41 (paid twice to make up for missing Sept. payment)

HA Program Honorarium \$200.00

Fiscal sponsorship MMS UPLINK grant \$1,345.80

Art Bar Honorarium \$100.00

Shipping of studio supplies \$188.73 (clay and glazes)

**Total October Expenses:** \$8,146.19

**Estimated Adjusted Balance:** 11/13/18 \$60,494.48

### **President's Report (Greg):**

End of the year board donations: asking MAC Board to donate to Aloha for Charities and Greg will match the total the board donations. Greg will contact each of us in early December to ask how much we are donating as he needs to send the matched amount by way of check and needs some lead time to make all that happen.

### **Executive Director's Report (Alice):**

-Re: Rita Sabler workshop headcount (6 signed up so far at that time)

-John Worden wants to do a Holiday ornaments workshop and to offer it for free here at MAC. Board suggested to do it same day as Plant and Pot Sale since we will already have people here.

-Parol (Filipino Christmas ornament) workshop: Benny Pirois wants to teach the class. Need a venue large enough for workshop. The Kaunakakai cafeteria has enough space. Need to ask for

non profit rate. Best and tentative date is Sunday afternoon Dec. 16th. Joyce will check on cafeteria availability and booking.

-Joyce spoke with Honolulu Theater for Youth. Maui Arts and Cultural Center (MACC) is also doing a series of workshops at Kualapuu School and is interested in doing performing arts in 2019 here on MKK. Joyce's concept is to create a program that is a Performing Arts program and partner with these 2 entities to bring in classes, workshops, etc. in the performing arts category.

## **Committee Reports**

### **Ad Hoc Capital Building Campaign Committee:**

Tabled until we have more info from Charlie.

### **Ad Hoc Communications Committee (Paula):**

**-Website transition in progress:** Paula reported that the cleanest way to do it was to build a site that 'mirrors' the current one so that web pages could be moved over one section at a time. Since Jeff Jumper is not the one who provides our website server (Dreamhost does) the only way to handle this was to purchase the domain name of molokaiartscenter.org and build it there and when complete, that one gets turned on and the other gets redirected to the dot org link. Having the dot org url makes more sense anyway instead of dot com. So far, Kathy T. has been doing the bulk of the work since doing the mirroring approach is less tedious than the other process would have been.

**-Thanksgiving newsletter** will be going out: contents will include upcoming Dec Art Bar, a push for the Aloha for Charities drive and a general 'thank you' to everyone. Paula asked to please send in anything you need published in that newsletter by Sunday. Dan confirmed there is Nov 24th no class (that will go into the newsletter and website and FB).

**-December newsletter:** asking for submissions now of any upcoming classes, workshops, reminders of when the studio will be closed. It will also include a reminder for membership renewal in anticipation of Jan. along with holiday greetings.

**-January newsletter:** Paula would like to see an annual report reflecting all that MAC has done in the calendar year of 2018. Alice will be compiling this.

**-New website called, Hawaii Art Directory** that reached out to Paula as an artist to do a listing. The SEO is very good for this site and a great way for artists to list themselves by media and by island. No one else in the state offers this service. Paula was able to get MAC on the site for Non-profits which for NP's, is free of charge.

**-Facebook Birthday Fundraiser:** Paula did a FB birthday fundraiser and had set a goal of \$200.00 and raised \$500.00. Please be a lookout for this deposit so that we don't miss out on the funds.

**-Banner for MAC Soup R' Bowl:** our ED, Alice will need to contact Mike at MECO to set up a tentative date for hanging the Soup R' Bowl banner. Paula is recommending that a date be set for the week of Feb. 11-15th so that the banner will be seen for 2 weekends prior to the event. The hanging date will need to be reconfirmed sometime mid-January with MECO. **PRIOR** to the banner being hung, the ED (Alice) will need to contact Doc (the sign maker) to do a new vinyl

cut of the new number to replace last year's date with. Mike Thomas (MECO) contact number is: 808 269-1234. Doc (the sign person whose name is Lee Mott) can be reached by way of email at: docmotts@gmailcom and ph: 808 558-8359. This process needs to be added by way of notes to the MAC Drive under Soup R' Bowl and to the ED Google Drive account.

-Is there a **2019 MAC calendar** being created yet? Are images needed from Paula. Calendar can reflect one of the programs done each month. The answer was-no calendar being produced for 2019.

**-Misc (not related to communications report):** Paula will be teaching a 'sequel' to the monotype class taught in July but is offering it only to those that signed up for the July class. Students will be asked to bring their kits with them. Date selected will be Sunday, December 30th from 10 am-1 pm. Since Students already have their kits, there will be no expense for supplies and since Paula will be donating her time to teach the class, and will suggest a fee of only \$10.00. This class will not appear in the newsletter and Paula will send an email out to those who participated and invoice them via Paypal.

**Unfinished Business:** none

**New Business:**

Dan: asking about being on the county budget and Greg confirmed that we are. Keani wants to get together a committee for arts and education.

Schedule Next Meeting Monday the 10th Dec at 4:30.

Meeting Adjournment: Motion moved, seconded, and carried unanimously

Respectfully submitted by:  
Paula Scott