

**Molokai Arts Center
Board Meeting Minutes
July 2018
FINAL**

Date: 7/2/2018

Meeting Attendance:

X Greg Kahn X Daniel Bennett X Beth Johnson X Stephanie Aquino
X Joyce Haase [] Josiah Ching X Paula Scott X Alice Kaahanui, Executive Director

Guest(s): X Kanoe Davis

Call to Order: The meeting was called to order by: Greg at: 4:05 PM

Closed Session: None

Action Items:

- Motion to Approve June Minutes - Motion moved, seconded, and carried unanimously
- Approval of updated Bylaws - Tabled to next meeting

Financial Report: (Dan)

Treasurer's Report	7/1/2018
Opening Balance (As per estimated, 6/5/2018)	\$69,643.77
Deposits in June	\$1,905.69
Accounts Receivable - Outstanding Invoices	
21st CCLC, UPLINK Grants, Alu Like(Kapuna Program)	\$4,756.25
Expenditures in June	
Salaries for Studio Manager, ED, Kupuna Instr., Keiki Instr., Volunteer Coord., HA Program ED	\$4158.75
Rent and Utilities	\$898.44
Color Theory Workshop, John Wordin	\$100.80
Studio, HA Program Supplies, Credit Card Fee	\$502.90
Kanoe Davis, First Nations Facility Use Celebration	\$315.00
Fiscal Sponsorship, MMS Uplink, & 21st CCLC	\$4,166.25
Accounting - February	\$550.00
Directors and Officers Insurance - Annual	\$712.00
CJane Kelly Mosaics Workshop	<u>\$500.00</u>
Total June Expenses	\$11,908.14
Estimated Adjusted Balance 7/1/2018	\$59,641.32

Approval of Financial Report - Motion moved, seconded, and carried unanimously

Additional Items:

- Grants:
 - Alice will bring the grant calendar next month.
 - Alice is waiting to hear back from potential grant writer
 - We should be receiving a check from FIUF
- Artist in Residence Alison Beste is working on a final proposal. We will pay for air and she will keep the money from the workshops.
- Membership campaign
 - Paula and Alice will be working on a draft for a new membership brochure.
 - Alice is putting everything in order and organizing it all. She is also working on a letter to members.
- Greg is checking on Liability Insurance for board members - what we currently have and what is appropriate.

President's Report: (Greg)

- Charitable Giving Update

Executive Director's Report:

- HTA report is due - Alice is working on it. The next application is due August 3rd - she will ask for 15k.
- July 12th - Atherton report due - Alice is working on it.
- July 31st - Muser Grant report due
- Alice is working with Kalani Pruett on dates - he proposed 2 Wed. and 2 Thursdays. Alice is going to ask for a weekend date.

Committee Reports:

Communications Committee:

- Board Meeting Minutes up soon - waiting for April Final from Steph
- Artist in Residence Program
- Paula would like Newsletter Feedback and contributions. Greg is going to assist with a few articles/letters
- FB traffic on our MAC site has increased

HA Committee:

- Kanoë Davis was present with a program update.
- Weaving class was full.
- There will be an additional Kapala printing class coming up on Saturday July 21st.

- Alice will be attending all of the programs to talk about MAC and donations.
- HTA grant due in August - however we need to close out last year's grant prior to re-applying. Alice is almost complete with the report. Kanoe will be giving some additional data for the report.
- Kanoe will attend 1 staff meeting a month
- MAC needs 12-15k a year to sustain the HA program in the future - we all feel it is a great program that is successful and would like to see it continue.
- Future possible classes: Feathers, Rope, Papa Ku'i'ai and Pohaku Ku'i'ai

Ad Hoc Lease Committee: None

Ad Hoc Capital Building Campaign Committee:

- Waiting to hear from Junior Rabang

Unfinished Business:

- Members show - we need a running article in dispatch. Alice will work on that
- Plates for printmaking class have been ordered

New Business:

- Art Bar - Joyce would like Alice to attend a meeting with Kathy at Hiro's. We have filled 4 and are looking for 1 additional.

Next Board Meeting: Monday, August 6th, 4:00 PM

Adjourn: Moved by: Dan Seconded by: Stephanie Time: 6:11 PM

Submitted by: Stephanie Aquino