Molokai Arts Center  
Board Meeting Minutes  
July 2018  
FINAL

Date: 7/2/2018

**Meeting Attendance:**
X Greg Kahn  X Daniel Bennett  X Beth Johnson  X Stephanie Aquino  
X Joyce Haase  [ ] Josiah Ching  X Paula Scott  X Alice Kaahanui, Executive Director

**Guest(s):**  X Kanoe Davis

**Call to Order:** The meeting was called to order by: Greg at: 4:05 PM

**Closed Session:** None

**Action Items:**
- Motion to Approve June Minutes - Motion moved, seconded, and carried unanimously
- Approval of updated Bylaws - Tabled to next meeting

**Financial Report:** (Dan)

<table>
<thead>
<tr>
<th>Treasurer’s Report</th>
<th>7/1/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance (As per estimated, 6/5/2018)</td>
<td>$69,643.77</td>
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<tr>
<td>Deposits in June</td>
<td>$1,905.69</td>
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<tr>
<td>Accounts Receivable - Outstanding Invoices</td>
<td>$4,756.25</td>
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<tr>
<td>21st CCLC, UPLINK Grants, Alu Like(Kapuna Program)</td>
<td>$4,756.25</td>
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<tr>
<td>Expenditures in June</td>
<td></td>
</tr>
<tr>
<td>Salaries for Studio Manager, ED, Kupuna Instr., Keiki Instr., Volunteer Coord., HA Program ED</td>
<td>$4,158.75</td>
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<tr>
<td>Rent and Utilities</td>
<td>$898.44</td>
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<tr>
<td>Color Theory Workshop, John Wordin</td>
<td>$100.80</td>
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<tr>
<td>Studio, HA Program Supplies, Credit Card Fee</td>
<td>$502.90</td>
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<tr>
<td>Kanoe Davis, First Nations Facility Use Celebration</td>
<td>$315.00</td>
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<tr>
<td>Fiscal Sponsorship, MMS Uplink, &amp; 21st CCLC</td>
<td>$4,166.25</td>
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<tr>
<td>Accounting - February</td>
<td>$550.00</td>
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<tr>
<td>Directors and Officers Insurance - Annual</td>
<td>$712.00</td>
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<tr>
<td>CJane Kelly Mosaics Workshop</td>
<td>$500.00</td>
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<tr>
<td>Total June Expenses</td>
<td>$11,908.14</td>
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</tbody>
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Estimated Adjusted Balance 7/1/2018 $59,641.32
Approval of Financial Report - Motion moved, seconded, and carried unanimously

**Additional Items:**
- **Grants:**
  - Alice will bring the grant calendar next month.
  - Alice is waiting to hear back from potential grant writer
  - We should be receiving a check from FIUF
- Artist in Residence Alison Beste is working on a final proposal. We will pay for air and she will keep the money from the workshops.
- **Membership campaign**
  - Paula and Alice will be working on a draft for a new membership brochure.
  - Alice is putting everything in order and organizing it all. She is also working on a letter to members.
- Greg is checking on Liability Insurance for board members - what we currently have and what is appropriate.

**President's Report:** (Greg)
- Charitable Giving Update

**Executive Director's Report:**
- HTA report is due - Alice is working on it. The next application is due August 3rd - she will ask for 15k.
- July 12th - Atherton report due - Alice is working on it.
- July 31st - Muser Grant report due
- Alice is working with Kalani Pruett on dates - he proposed 2 Wed. and 2 Thursdays. Alice is going to ask for a weekend date.

**Committee Reports:**
- Communications Committee:
  - Board Meeting Minutes up soon - waiting for April Final from Steph
  - Artist in Residence Program
  - Paula would like Newsletter Feedback and contributions. Greg is going to assist with a few articles/letters
  - FB traffic on our MAC site has increased
- HA Committee:
  - Kanoe Davis was present with a program update.
  - Weaving class was full.
  - There will be an additional Kapala printing class coming up on Saturday July 21st.
Alice will be attending all of the programs to talk about MAC and donations.

HTA grant due in August - however we need to close out last year’s grant prior to re-applying. Alice is almost complete with the report. Kanoe will be giving some additional data for the report.

Kanoe will attend 1 staff meeting a month

MAC needs 12-15k a year to sustain the HA program in the future - we all feel it is a great program that is successful and would like to see it continue.

Future possible classes: Feathers, Rope, Papa Ku’i’ai and Pohaku Ku’i’ai

Ad Hoc Lease Committee: None

Ad Hoc Capital Building Campaign Committee:
   ○ Waiting to hear from Junior Rabang

**Unfinished Business:**

- Members show - we need a running article in dispatch. Alice will work on that
- Plates for printmaking class have been ordered

**New Business:**

- Art Bar - Joyce would like Alice to attend a meeting with Kathy at Hiro’s. We have filled 4 and are looking for 1 additional.

**Next Board Meeting:** Monday, August 6th, 4:00 PM

**Adjourn:** Moved by: Dan     Seconded by: Stephanie     Time: 6:11 PM

**Submitted by:** Stephanie Aquino