

**Molokai Arts Center
Board Meeting Minutes
August 2018
FINAL**

Date: August 6, 2018

Meeting Attendance:

[X] Greg Kahn [X] Daniel Bennett [X] Beth Johnson [X] Stephanie Aquino
[X] Joyce Haase [X] Josiah Ching [X] Paula Scott [X] Alice Kaahanui, Executive Director

Guest(s):

Call to Order: The meeting was called to order by: Greg at 4:12 PM

Closed Session: None

Action Items:

- Motion to Approve July Minutes with Addendum of Guest Added: Kanoe Davis - Motion moved, seconded, and carried unanimously
- Motion to Approve Updated Bylaws -We will add names if needed - Motion moved, seconded, and carried unanimously
- Motion to Approve Updated and Upgraded Website Fees - Motion moved, seconded, and carried unanimously
- Motion to approve Finance Report - Motion moved, seconded, and carried unanimously

Financial Report: (Dan)

- Accounting reports not done since April. Aaron will be on island on Wednesday, August 8th. Dan will be discussing plan of action with him.

Treasurer's Report	8/15/2018
Opening Balance (As per estimated, 7/1/2018)	\$59,641.32
Deposits in July	\$4,937.41
Accounts Receivable - Outstanding Invoices	
Alu Like(Kapuna Program)	\$75.00
Expenditures in July	
Salaries for Studio Manager, ED, Kupuna Instr., Keiki Instr., Volunteer Coord., HA Program ED	\$5,250.00
Rent and Utilities	\$1,017.08
Studio, HA Program Supplies, Advertising	\$677.35
MIME Program, Bow Repair	<u>\$300.00</u>

Total July Expenses	\$7,244.43
Estimated Adjusted Balance 8/15/2018	\$57,334.30

Additional Items:

- BOD Insurance - Cost is high to increase coverage. Greg believes what we have is fine. If we want to explore higher coverage we can.
- Artist in Residence Alison Beste
 - Proposal going out to her
 - Alice will be the point person in arranging Alison's Artist in Residence
 - There will be 3 visits - Jury, Workshop, Kids Event
 - We will set up a reception when we know dates of her 1st visit

President's Report: (Greg)

- Officer slate and board succession is coming up in January. Greg has announced that he will be stepping down as President but will stay on as a board member. Josiah and Paula will also be hitting 3 years.

Executive Director's Report:

- Grants:
 - Grant list was developed and provided to the board
 - Musser has extended to 8/15/2018
 - Alice will ensure our participation in Aloha for Charities by confirmation prior to September 6th.
- QR code has been created and will be added to print material
- New rack cards are in and going out
- Mokulele Account - Changed Password again
- Matt Yamashita is looking at bringing Hawaii Film Festival to MKK
- Alice will contact Matt Y to send the James Jack video to Paula for use on the website.
- Siona Benjamin, from E/W Center, would like to do a sidewalk chalk art in September. Pay for airfare, car, housing, and honorarium. Time is too short for planning - we are unable to support at this time.
- Lopaka Colon wants to do a curriculum because there is no band program on Molokai
- Members Show
 - Showcase the HA program - possible participants from classes
 - Going to ask Norman Decosta to entertain
 - Asking Kalani Pruett for assistance with the floral decor
 - Awards: UHMC - 50 plus one month memberships, Emerging \$100, Best in Show \$150, People's Choice \$250. Keiki awards - Ice Cream Certificates. Joyce suggested we get art medallions that they can hang on their necks. Alice will look into it.
 - Mark will do lighting and sound

- Kanoe and April will do decorations
- We are asking Matt Y if we can show the James Jack video
- We need to work on printing brochures for the event
- We will be asking Kanoe to pule
- Alice will be introducing herself to Cynthia DeLanty, the new librarian, to establish a working relationship prior to the Members Show.

Committee Reports:

Communications Committee:

- Rack cards were created and ordered - they are also in.
- Member brochure revision was on a temporary hold because of Paula's busy schedule this month.
- Newsletter went out and Website updates have been made.
- We will be moving our website to WordPress. The process will be time consuming. Paula and Kathy T. will be working on it together.
- FB likes are now above 800. Paula believes 2 years ago it was only at 50.

HA Committee:

- Art Classes ongoing in August
- Hula and Chant class was a success - they learned 2 hula's. There was approx. 18 in attendance. Kanoe collected \$173.00 in donations.
- Kanoe will be needing additional rack cards

Ad Hoc Lease Committee: None

Ad Hoc Capital Building Campaign Committee: None

Unfinished Business:

- Art Bar - No changes
- Monotype Class
 - 13 in attendance - all ages participated. There was 2 extra kits, both sold.
 - It was a break even event at this point, however, there will be a part 2 with the same participants during winter break. The cost will be 10 per participant. They will bring their kits and we will supply paper and paint.

New Business:

- John Wordin Color Theory proposal was given to Alice
- Paula went to Maui County grants workshop. Suggested that MAC should put our name in the hat for the next cycle (2020, apply in 2019). Note: Hana Arts gets about 20-30K from this grant! The annual Members Show would be perfect for this grant.
- New lighting is coming for the gallery/office space - thanks to Mark Scott! Do we have official hours to post? Paula would like to post in the monthly newsletter.
- The UHMC class appears to be a go - they have 9-10 enrolled students

- Dan got a call from Arabella Arc potter originally from off island. Arabella lives here now and will meet with Dan. She wants to teach at MAC a gratis. Nice resource for classes
- Dorothy Donaldson husband for MAC board-will ask
- Dan suggested that MAC help sponsor the Bon Dance event.

Next Board Meeting: Thursday, Sept. 6th, 4:00 PM

Adjourn: Moved and Seconded Time: 6:12 PM

Submitted by: Stephanie Aquino