

**Molokai Arts Center  
Board Meeting Minutes  
Dec. 1, 2017 FINAL  
Molokai Arts Center**

**Meeting Attendance:**

XGreg Kahn      XDaniel Bennett      XBeth Johnson  
XJoyce Haase      XJosiah Ching      XPaula Scott      XBrandon Jones Executive Director  
Guest(s):

**Call to Order:** The meeting was called to order by: Greg at 3:01 pm

**Action Items**

Approval of Nov. 2017 Minutes moved by: Dan    Seconded by: Beth  
Carried unanimously as amended

Approval of Financial Report: moved by: Beth    Seconded by: Paula  
Carried unanimously

Approval of: Amendment to Nov. 3 Financial Report: Amendment to November 3, 2017  
Financial Report moved by: Paula    Seconded by: Beth  
Carried unanimously

**Information**

Member's Show: Aloha for Hawaii Charity was hoped to be an easier process. Would like clean floors for MCHC. Perhaps next year sell coffee and other goodies to recoup some of the expense. Set up chairs in conversation groups if we're not showing film. Encourage members to produce other mediums of art other than pottery to show in order to offer variety to the community. 96 people attended the reception. Everyone needs to get their volunteer hours in to Brandon.

Art Bar Update: Perry is doing Dec-an abstract painting. 8 people signed up so far. Lights and power strip needed for Joyce.

Plant N' Pot Sale Update: Setup starts on Weds. UH students will help set up.

Matt Yamashita Fiscal Sponsorship: Matt has another grant coming in for possibly 50K and we should be a fiscal sponsor again.

Ava Fedorov Residency: Jan 7-20. She will do Art Bar Jan 9th. A workshop at MAC and a community presentation at the library. \$200 stipend. Dan and Paula will provide cars (Paula the first week and Dan the second week). Reception Sun 14th at 3-6 pm at Bennett's casa. Tapas as food theme.

MAC Real Estate Acquisition: corner lot down the street here. We need to write an intent to buy. Would like owner to finance. Look at tax key map. Discussion that we need a real estate agent. Such as Beverly Pauole-Moore. Dan and Beth will approach Beverly Pauole-Moore.

BOD Succession: Jan. time for term review. Dan and Greg are up for review.

BOD Officer Slate: Still need a secretary. Discussion of possible people to invite to the board. Stephanie Aquino, Len (don't know last name), Keani Rawlins-Fernandez

BOD Donations: Greg will match whatever board members donate.

Bylaws revisions (articles 4-6): Article 4 Sec 1: OK Sec 2: change 'person' to read as board member. Sec. 3 see sheet Sec. 4 see sheet Sec. 5 OK Sec 6 see sheet Sec 7, 8, 9 OK Sec 10 see sheet Art. 5 sec 1: OK Sec 2 change name to Ad Hoc committees Sec 3 Art. 6 OK Next meeting we will do articles 7, 8,9

**Financial Report:** (Dan)

Treasurer's Report	12/1/17
Opening Balance (As per accountant, 11/1/17)	\$70,111.91
Deposits in November	\$4223.60
Outstanding Invoices (UH, MHS grants).	\$4129.11
Expenditures in October	
Salaries for executive director, studio manager, kupuna instructor, volunteer coordinator	\$3360.00
Rent and Utilities	\$1158.46
Accounting	\$1550.00
Liability Insurance	\$734.00
Honorariums for Art Bar,HA Program	\$250.00
Member show awards	\$900.00
Clay, printing, studio and art bar supplies,shipping	\$5208.34
Total expenses in November	\$13,160.80
Estimated Adjusted Balance 12/1/17	\$65,303.82

**President's Report:** (Greg) none

**Executive Director's Report:** (Brandon)

Brandon submitted his resignation as ED for MAC. :-)

### **Committee Reports**

HA Committee: workshop on 28th was a success and mostly keiki.

Ad Hoc Lease Committee: lease is not back yet.

Communications: no updates.

### **Unfinished Business**

Art Book donation: need space prepared before we have them send books.

Same fee for transverse flute class as other classes Send April the materials list to purchase.

Desiree MOU: signed

### **New Business**

-Paula: Suggest that MAC charge \$10.00 for the transverse flute class just to get a level of commitment. Need to order supplies for that. Paula will send out sign up for this after Dec. Art Bar. Board recommends that we charge the same as other workshops (\$30 for non members and \$24 for members).

-Should order table top displays for member show. Paula can research and do a proposal and order them

Joyce: grant being written for the island schools to do after school interim session MAC is being written into this grant (FYI). Joyce would like to see qualified people doing the art after school programs.

Shopping for Soup r Bowl shopping (25th/Feb).

Soup 'R Bowl Banner for intersection at Kaunakakai (across from Rawlins) get name of the banner to get quote from, etc.

**Next Board Meeting:** Th Jan 4th, 2018 3 pm

**Adjourn:** Moved by: Dan    Seconded by: everyone    Time: 5:17 pm