

MINUTES Molokai Art Center

Meeting date: Nov. 29, 2012

Call to order: A Board meeting of the Molokai Arts Center was held in Kualapuu Hawaii at Coffees of Hawaii on November 29th, 2012. The meeting convened at 8:31am President Dan Bennett, presiding, and Emillia Noordhoek, secretary.

Members in attendance: Steve Stevenson, Kim Markham, Kathy Tachibana

Members not in attendance: 0

Approval of minutes: Kim made Motion, and Kathy seconded to approve the minutes of the October 11th, meeting. **Motion carried.**

Officers' reports:

Treasurer- Kim reviewed the financial report. As she has been doing the accounting via computer and having other members of the board do the deposits she was catching up on the reconciliation.

There was one missing check for \$60.00 that it appears to be a mistake that someone was written a receipt then the check was not collected.

There has been a drop in fees of \$360 for this month; only 23 people have regular or volunteer memberships.

The first salary check from MCC class was sent to Dan Bennett and 50% of it went as a donation to the Art Center and the other 50% went to cover Cathy Mendes's contracted salary. Other fundraising – Buzzy Soap was purchased by the Blue Monkey it seems to be the best selling. There were several sales of t-shirts that Kim bought for gifts.

Fundraising Expense for the soap has been written off.

The MAC had a net income of \$20,000- \$21,000 in grants so far this year, with \$1500 waiting to be spent on another pug mill. MAC has an outstanding bill with the Molokai Dispatch that we had thought was going to be paid by the Molokai Visitors Association, it was a misunderstanding between us and we will need to make that payment to the Dispatch in full.

Emillia moves to approve financials Kathy 2nd. Motion carried.

President – Dan discussed how there would be no MCC Ceramics class in the spring of 2013, but he will work with the MCC Molokai Director to tighten the curriculum, and create a stronger MOA that will include facilities fees for the center in the future. He hopes to be able to offer the class again in the fall of 2013.

There was also discussion concerning Kathy Mendes as Kiln manager and teacher and whether she will be paid when the MCC class is not in session. Until we find additional funding she will not be paid on a consistent basis but only while the MCC

class is in session. Kim has written a draft contract to be considered by the BOD for Kathy.

Vice president- Steve's Construction report- different light was installed/wired in the Kiln room, also the trench and low spot by the back entrance have both been filled in with concrete. The mural is ready to go up but Coffees is having difficulty in finding time and people to help get it installed. Susan would photos of it once it is installed

Secretary-none

Board and committee reports:

Tech Report –Kathy Tachibana- Website is up and functioning Kathy updated to a much cleaner line and made it easier to negotiate. Kathy asked for volunteers to learn Google calendar but it was decided that as Secretary Emillia should be the back up, they would schedule a time to work on it. Kathy is also working on trying to figure out how to bulk e-mail the Newsletter. She will also work on developing a brochure for a one-time printing.

Kids Classes-

Kathy would like to have kids t-shirts made up to give out when they complete a certain number of classes "artist in training" or some similar theme. She and Bradford Duval (who also teaches the Saturday class) will work on soliciting donations/ sponsors from the community at large.

Soup 'R bowl update-March 15th weekend Coffee's of Hawaii will be coordinating a Hawaii Coffee Festival MAC annual Soup 'R Bowl will be included as part of the festivities and will be held on March 16th.

There will be a chili cook-off (fire/police departments) on Friday night and the chili's will be used for the Soup R' Bowl on Saturday. Rick Schonely will coordinate cook-off. Coffees will pay for most of the ingredients to be given to the firefighters to use in the chili, and it was discussed to have 2 other soups available one vegetarian and one other, no decision was reached it will be decided at the next meeting. Coffees have a grant from the County of Maui to cover 50% of the festival and they will cover the other 50% of estimated \$25,000 costs. They are also arranging entertainment for that Saturday evening and currently have David Henderson for the first hour (or so), and the 5-piece Air Force Jazz band for the 2nd half

New business:

Discussion on handling visiting artist, vetting process and coordination with a committee set up to coordinate scheduling so that they do not over lap and are varied enough to gain attention outside the regular MAC members and help to increase our visibility and hopefully membership.

There are 3 possible up coming artist who have expressed interest in holding workshops. Emillia and Kathy will work together to align schedules and to create a

process for visiting artist submittal of proposal to committee then can be brought before the board for final approval.

Announcements: Steve Stevenson gave his informal resignation from the BOD for the MAC as he has been taken an employment position in CA and will be moving. The rest of the BOD expressed their sadness at losing such a valued member of BOD and the art center. All will miss him.

Adjournment: The meeting was adjourned at 10:06 am Kim made motion to adjourn, Emillia 2nd, Motion Carried

Secretary
Molokai Art Center

Date of approval