

**Molokai Arts Center
Board Meeting Minutes
Nov. 4, 2017 FINAL
Molokai Arts Center**

Meeting Attendance:

X_Greg Kahn _XDaniel Bennett X_Beth Johnson
_XJoyce Haase X_Josiah Ching X_Paula Scott _XBrandon Jones Executive
Director

Guest(s): George Benda from Molokai Land Trust (President)

Call to Order: The meeting was called to order by: Greg at 3:05 pm

Action Items

Approval of Oct. 2017 Minutes moved by: Dan Seconded by: Beth
Carried Unanimously

Approval of November 2017 Financial Report: moved by: Josiah Seconded by: Joyce
Carried unanimously

Information

-George Benda

-Koa Kakaio Presentation: Mural project behind Take's Variety Store (cancelled)

-Bylaws Revision (Articles I-III) Article 1: OK Article 2: expand to encompass artist in residence and visiting artist. Include performing arts program. Broaden the description. Article 3: Section 1: keep minimum of five and a maximum of 9. Section 2 & 3 & Ok section 4: b: delete the word, 'officers' e: change to: Register their addresses with the secretary of the corporation, and notices of meetings emailed to them at such addresses shall be valid notices thereof. Section 5: Term of office to read: Each director shall hold office for a term of three calendar years and until his or her successor is elected and qualifies. All term renewals will be done at the start of the calendar year after a term expires. Section 6: to read as: Directors shall serve without compensation. However, they shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their duties. Any payments to directors shall be approved in advance in accordance by the board of directors with this corporation's conflict of interest policy, as set forth in Article 9 of these bylaws. Section 7: None Section 8: to read as: Regular meetings of directors shall be held monthly with quorum. Section 9: none Section 10: 10b: top read as: At least one week prior notice shall be given by the secretary of the corporation to each director of each special meeting of the board. Such notice should be delivered by email and include the purpose of the meeting. 10c: strike it all Section 11: first sentence to read as: A quorum shall consist of majority of the members of the board of directors. Section 12: none Section 13: change paragraph order to have Robert's rule section at the beginning. Section 14: OK Section 15: OK Section 16: side note: double checking on increasing the ceiling section 17: OK

Timelines and Updates (Soup 'R Bowl, Plant 'N Pot Sale, Members' Show)

Member's show:

Need better quality paper for brochure. Ask Kathy if she will do it again. Send file to Brandon to send to Dispatch

Ava reception this Sunday at Joyce's house. Start at 5-7:30 pm potluck pupus theme: Asian food theme

Photograph works on Nov. 6 from 4-6 Dan and Beth are helping

Hang work at MCHC at 8:30 am

Will have membership table for donations and to be able to handle sales and take Aloha for Charities to accept donations at reception

Presentation of Awards

Sound system

T shirt table (?)

Membership and donation table (Greg)

Aloha for charity table with laptop (Lil)

Board of Director award: review before reception

Open doors at 5 kick off at 6 pm Matt's video (10 minutes). Pupus at 6 pm (Rosie or plan membership potluck) Music at 6-6:30 pm by Doug Barndt 6:30 is trailer video People's choice voting from 5-6:30 Award ceremony at 7 pm (keiki's first, students, then the rest MAC with Board of directors, HC award, People's Choice award

Clean up that night but the rest the next morning

Akaku will film on iPhones

Plant and Pot sale:

Little Green Babies donating plants and she is invited to sell

Have Kanoe Dudoit be in charge of handling membership tables which are limited. Bring your own set up table, etc)

Soup r Bowl: space reserved

Musicians not lined up yet.

Members get to set up table to sell stuff if they want

Art Bar Update: Hand out from Joyce. Dec. 4th date not confirmed with Hiro's, but have a teacher. Jan art bar on the 9th (confirmed)

Financial Report: (Dan)

Treasurer's Report 11/1/17

Opening Balance (As per accountant, 10/1/17) \$76,620.35

Deposits in October \$430.49

Outstanding Invoices (UH, Alu Like, MHS grants). \$2800.00

Expenditures in October

Salaries for executive director, studio manager,

kupuna instructor, volunteer coordinator \$2570.00

Rent and Utilities \$1178.95

Matt Yamashita (James Jack video) \$1250.00

Total expenses in August \$4998.95
Estimated Adjusted Balance 11/1/17 \$74851.89

President's Report: (Greg) none

Executive Director's Report: (Brandon)

Covered in info section

GEORGE BENDA (notes): approach as a business. First assessment is asset capacity. For MLT, Mokio property was an 'asset' but can't build on those sites. Find a place to build first and take steps to acquire the land. Need someone on the board who can take on this kind of process. Assets, person, then identify a parcel of land be it new or existing with a building. MLT got a commercial lot. Ranch is too high with their commercial lots. What property can be acquired that would need to be re-zoned (not an easy process in Maui County). Really hard to work with. Kaunakakai is going to someday be moved up to higher ground because of the rising sea level. No clean lots in K'kai (boundaries and title, etc). Plus ground contamination there. Did not explore Holomua junction. Diane Swenson owns that property. Need to be careful about non-disclosure.

After property acquisition, funding for building needed. MLT did short term balloon owner finance on the land which helped with the loan process. Used new market tax credit financing. Federally driven program. IRS code enables investors to recover investment in tax credit. Have to have assets to put up. Need to acquire assets within 24 months of leverage. If you work within the parameters, the funding is much like a grant. Need to prove that you contribute to the economy. MLT will be hiring 3 FT positions which they have to fund on their own. Straight commercial financing requires evidence of revenue. Commercial mortgages are running 7% right now and going up. Financials go back 3 to even 5 years in reviewing of revenue of the org. Think about reaching out to those who are retired with no heirs to donate to MAC to create assets.

Look for a clean title building.

Do a mortgage analysis to see what we could afford. Shop banks for financing

Committee Reports

Lease: Follow up happening-in progress

Communications Report (Paula):

-Info on listing call for artist in residence on CAFE:

MICRO PRICING

For organizations with modest budgets that administer smaller calls, expecting to receive 150 applicants or less.

\$475.00 Per Call, includes One-time Setup cost plus \$2.00 per applicant submission.

Accept up to 20 images per applicant. With option to accept up to 6 audio and 6 video media samples.

-
- nearly all missing minutes have been unearthed and uploaded to the website. Here's what is not on the website: 2011: Apr, Aug, Sep 2012: Jul, Sep, Dec 2016: Jul (no meeting was held)
 - rack card is in and ready for distribution
 - PayPal membership (non studio) renewal is set up to recur annually so that members will get a reminder from Paypal at their one year anniversary.
 - still in queue with Kanoe Davis in regards to getting a new MAC logo design
 - will work on new membership brochure

HA Committee Kanoe is trying to get Aunty Silvia Adams to do a lei class or NT Penny. Hard to pin down an exact time with a future date as opposed to 'next week'. Talk story slated for the end of Nov. lei making.

Uncle Apo Aquino has been coming to the Hawaiian immersion program to show net making, etc. Weds 9-11. April has pictures (ask).

Unfinished Business

Desiree MOU: April was the contact to deliver it to her. Still in progress and hashing out an accounting/inventory program

Art Book Donation: is there a timeline when we want to receive books? After 1st of the year.

Paula: re: Hawaii Craftsmen \$250 award for Membership Show/HC 50th anniversary. Should I have them mail the check to MAC now? Send anytime and a certificate for the HC membership prizes.

New Business

Paula: Networked at HC reception: connecting Marques from Bishop Museum Cultural Advisor to Brandon and Kanoe in hopes of getting him here to do a workshop.

-Working with Art Maui a NP who has student scholarship money for Maui County high school students in art. Will act as a liaison between MAC and Art Maui.

Student Scholarship info:

A. Teacher Recommendation Letter B. Artist Statement C. Eight (8) Portfolio Entries (please number each with your name on the back or below each piece). D. Pre-register your work between March 5-March 17th (these are 2017 dates) by sending this application via email to debbievontempsky@gmail.com.

Next month do articles 4, 5, 6

Next Board Meeting: Dec. 1st at 3 pm

Adjourn: Moved by: Dan Seconded by: Dan Time: 5:53 pm