

Molokai Arts Center
Board Meeting Minutes
September 19, 2016

Call to Order: The meeting was called to order by Greg at 4:00 pm at the MAC studio.

Attendees: Greg Kahn - President
Dan Bennett - Treasurer
Elizabeth Johnson - Board member
Bob Underwood - Secretary
Joyce Haase - Vice-president
Josiah Ching - Board member
Paula Scott - Board member
Becky Takashima - Board member
April Madela - Studio Manager

Executive Session: 90-Day ED performance review

Action Items

- Approval of August 2, 2016 Board minutes - Moved by Dan and seconded by Becky. Carried unanimously
- Approval of credit card for ED - Moved by Paula and seconded by Beth. Carried unanimously
- Approval of August 19, 2016 Board minutes - Moved by Dan and seconded by Becky. Carried unanimously

Information

Create selling policy

- Discussion about creating a policy for members who sell their artwork. Brandon will create a policy.

Create expenditure/purchasing policy

- Discussion about revising a policy for expenditure/purchasing.

Plant and pot sale

- Discussion about replacing the plant and pot sale with an Xmas show sale for invited artists, staff artists, and community members. Plant and pot sale will not be held this year and will be replaced by another event.

Annual juried show

- Discussion about the annual juried show slated for November 30 through December 14 at the Molokai Public Library. Possible rewards discussed.

Website (Paula) (BOD update)

- Discussion about the MAC website. Paula has agreed to work on the MAC website with Kathy T.

Membership Campaign

- Discussion about membership campaign.

Gift for Audrey

- Discussion about getting a gift for Audrey.

Financial Report:

- \$752.23 from Go Fund Me will be deposited into the MAC checking account for music class supplies. Appropriate tax document(s) will be forwarded to the Jonathon.

President's Report:

- Discussion about MAC meeting the requirements of 501(c)3.
- Create a list of volunteers and their duties for the board.
- Discussion about passing a yearly budget that is in the black.
- President's artist of the month: Robert Irwin

Executive Director's Report: Full report is on file.

Meeting Notes on ED's Report (see report, page 2)

Committee Reports:

Ad Hoc Lease Committee (Dan, Brandon, Greg)

- Committee has yet to meet with owner

Budget Committee (Dan, Brandon, Becky)

- Will remain active.

Unfinished Business:

- Officer check signing.
 - New members need to go to bank.
- Art Bar
 - Joyce and Becky volunteer to work on Art Bar with Kathy T.
- Land Trust Partnership
 - Discussion about possibilities for independent location for MAC.
Dream session date Sunday, November 13, 2016.

New Business:

Internet Access and credit card/chip reader

- Presentation from April about internet access and credit card/chip reader.

Volunteer Coordinator

- Discussion about hiring volunteer coordinator, up to 5 hours a week. Tabled until next meeting.
- Approval of approving 8 hours of training for Kanoe - Moved by Joyce and seconded by Becky. Carried unanimously

- Patrick Ching appearance .
- New volunteer is willing to host open studio Thursday nights.

Next Board Meeting: Monday, October 3, 2016 at 4pm.

Adjourn: Moved by Dan and seconded by Beth to adjourn the meeting. Carried unanimously. Meeting adjourned at 6:35pm.

Submitted by
Bob Underwood, secretary