

**Molokai Arts Center
Board Meeting Minutes
August 22, 2017 FINAL
Molokai Arts Center**

Meeting Attendance:

XGreg Kahn XDaniel Bennett XBeth Johnson
XJoyce Haase Josiah Ching XPaula Scott XBrandon Jones Executive Director
Guest(s): Alex ? and Aaron Williamson(new accountants)

Call to Order: The meeting was called to order by: Greg at 3:35 pm

Presentation and Q/A session with Aaron Williamson

Action Items

Approval of July 2017 Minutes moved by: Dan Seconded by: Joyce
Carried unanimously
Approval of August 2017 Financial Report moved by: Beth Seconded by: Paula
Carried unanimously
Approval of Molokai Window Documentary Funds (\$1250.00) moved by: Joyce
Seconded by: Dan Carried unanimously
Approval of James Jack Artist-In-Residence additional \$300.00 travel funds tabled until an
AIR prospectus is written and approved (committee needed)

Information

-Current accountant (Jonathan) will be sent a letter for end date as 9/30/2017. New accountant will start 10/1/2017
-Artist in Residence: Request for Ava Fedorov to do a pop up museum for her work. She also wants to do some community workshops while here (2 weeks from Jan. 7-20, 2018)

Financial Report: (Dan) Treasurer's Report 8/22/17

Treasurer's Report 8/22/17
Opening Balance (As per estimated balance 7/12/17) \$70,431.64
Deposits in July \$16,650.35
Expenditures in July
Salaries for executive director, studio manager,
HA executive director, volunteer coordinator \$4545.00
Accounting \$500.00
Rent and Utilities \$1045.87
Studio Supplies, Credit Card Fee \$45.50
HA program supplies and honorarium \$354.89
Visiting Artist Program honorarium \$200.00

(Financial Report cont'd)

Total expenses in July \$6691.26

Estimated Adjusted Balance 8/1/17 \$80,390.73

Note:

Deposits in August to date \$854.00

Expenditures in August to date \$2518.63

Estimated current Balance as of 8/21/17 \$78,726.10

President's Report: (Greg): Gave definition of what an artist in residence is (distinction between that and visiting or guest artist): where the host organization brings a visual, site, performance or installation artist to come into the community and create art while there. Host organization often takes care of housing, meals, transportation.

Executive Director's Report: (Brandon)

James Jack residency was a success.

- o 42 attendees at Library talk-story.
- o 20 attendees at keiki/community workshop.
- o He may be coming back for a follow up in December.
- o Community response was positive.
- o Connection made with Honolulu Museum of Art.
Advice given to foster more contemporary art and artists.
- o He plans to give some presentation of *Moloka'i Window* on Molokai before his opening in April.

Artist Larry Moore Abstraction from Nature workshop planned for April 9-12, 2018

- o Moore has agreed to sponsor 1 local attendee on scholarship.
- o Has also agreed to 1 free public lecture.
- o Will do 1 free keiki class.
- o No travel, honorarium or accommodation cost to MAC
- o 60/40% split Moore/MAC of gross.

Committee Reports

Communications (Paula): Need to show Brandon how to use the template in Constant Contact and how to send out what is called email Campaigns. Rack card on hold until new logo

design and positioning statement is formulated.

Kanoe Davis will be providing a quote for a suite of images for MAC-regular logo, Soup 'R Bowl, plant sale and HA Program.

Website: still need the final document of the Strategic Plan developed at last year's retreat to upload to the website. Last update on the website was from more than 2 years ago. Need each board member to go through each section of the website to see what changes/updates need to be made. The more eyes that look at it, the better!

Guidestar needs updating and more information uploaded such as all the past 990's and any

annual reports done and strategic plans-and more. Could not find any of these docs in the Google Drive section. P/w info for Guidestar and Amazon Smile is now in the Google docs section of MAC

HA Committee: on summer hiatus

Unfinished Business:

- Jennifer Owen workshop for Sept. 6-8. There will be two classes for the college and a community workshop on Sept. 7 from 6-8 at MAC.
- Matt Yamashita will do a movie trailer of Aloha Aina at the MAC Member show reception.
- MAC Membership Show reception night will also open up to the community to display work and only MAC members work will be exhibited at the library.

New Business:

- Do we need to change wording in by laws under Article 3 section 8 in regards to having the regular meetings which currently read as the first Sat in Jan at 1 pm. (Greg is adding it to the Sept. meeting agenda)
- BOD will need to review the bylaws after more of the Guidestar info is uploaded
- Programs: will tentatively schedule the monotype printmaking class for Jan 25th, 2018 and am working on getting a local to teach how to make (and play) a PVC Native American flute
- will also have more art supplies coming MAC's way by way of another artist purging their stash.
- Dan: Hawaiian immersion language program at MAC
- Request to have Ray Miller (real estate) come and talk to the BOD in regards to the MAC vision for a site location, etc. for the Arts Center
- Need to assign one contact person for member show and donations for Soup 'R Bowl. Kanoe Dudoit will be asked to do this.
- (Joyce): there is a need to refine MAC's current plan for programming and check up on how MAC is accomplishing past goals. The new positioning statement and a tag line should be part of the next strategic planning meeting. Suggesting an annual 3 hr. check-in on the SP and then an update of programs and that it best to do this before Soup-r-Bowl, so we know what the message is that we are announcing at the event.

Next Board Meeting: Sept. 11, 2017 @ 3:30 pm

Meeting adjourned Moved by: Dan Seconded by: Paula at 6:02 pm

Submitted by: Paula Scott (interim secretary)