

Molokai Arts Center

Board Meeting Notes

8/2/12

Present: Dan Bennett, Kim Markham, Steve Stevenson, Kathy Tachibana, Emilia Noordhoek

Dan called meeting to order at 10:35 am

- **Minutes:** Kim moved to accept minutes as corrected. Steve seconded – motion carried.
- **Financial Report** –Kim distributed Balance Sheet and Profit & Loss Statement
 - There is -\$937 in checking. There are some funds outstanding.
 - Raku kiln cost \$1022 total including tongs, gloves and glaze. There is enough fiber blanket to make one more raku kiln.
 - Kim reviewed other equipment assets. No Change to Furniture and equipment. We have no liabilities.
 - Up to July income from dues and donations was enough to pay bills. In the month of July there was a drop in membership and for the first time the income was less than expenses.
 - Income is expected to increase in August. Aka'ula School will be returning and in September Dan has committed to donate his income from MCC college class.
- **Grants** - Kim and Emilia attended Maui County **OED** grant workshop. \$85k is allocated for economic development for non-profits on Molokai (the funds are primarily for event promotion and programs that teach job skills.). As a non-profit, Molokai Arts Center is eligible to apply for some of these funds. The justification for the existing OED grant to MAC was because people learn skills at the center that will help them make things that they could sell.
 - Kim will be submitting a request for additional funds to promote Soup R Bowl
 - Other potential ideas discussed but not decided upon included:
 - Promotion of the 2nd Saturday Rummage Sale in Kualapuu.
 - An entrepreneurial workshop.
 - A blessing at the installation of the mural and printing costs for interpretive brochures describing the mural.
 - A potential partnership with Hoolehua Farmers if they put together a Farmers Market.
 - All OED funds from the grant MAC was awarded are expended. Clay, a slab roller, and other things were purchased. Kim has submitted paperwork for reimbursement. She expects it will be several weeks before we receive the funds.
 - **Alexander and Baldwin** – Kim submitted a grant request but will have to resubmit to Matson because they split from A&B right after she sent it in and it is more appropriate to submit to them. It was a request for an Executive Director position.

- **McInerney Foundation** – Dan suggested applying to them for funds because they have awarded to other Molokai entities. Kim will look to see if there is anything appropriate for the arts center to apply for.
- **National Endowment for the Arts** – Kim has been working on an application. She wrote up something but wasn't happy with it so she is hesitant to apply. Applications are due next week so she will continue to work on it. Emillia encouraged her to apply just to get the Arts Center on their radar.
- **ConocoPhillips** - Earl Nakamua is following up with application.
- **Facilities**
 - Electric bill should be huge because of the crystal glaze workshop requiring electric kiln to be on more than normal.
 - Gas kiln is working now.
 - Things that need to be done:
 - Exterior of building needs to be painted.
 - Landscaping work continued.
 - Cover on water catchment.
 - Hang fire extinguishers.
 - Finish cement work on gas tank installation.
 - Pug mill is set up and works. Only trained members are allowed to operate it. Only b-mix clay should be put into it. Plug it directly into wall socket and never use an extension cord.

A second pug mill might be available from a friend of Wally's. A motion was made by Kim to offer the owner \$1500 for it. Steve seconded and motion carried. Dan will ask Marilyn to ship it with her container. If we get this pug mill it will be for darker clay bodies.

 - Matson Container – Kim will follow up with Matson to find out if it is ready to ship and will inquire if they will ship for free.
 - Emilia talked to Matt Yamashita about doing a PPA (solar electric). She will invite him to the next board meeting to explain to the board what the possibilities are.
- **Volunteers** – sometimes not showing up and not doing any work. Need to remind everyone that they need to do something while they are at the center to share the work load.
- **Akaula School** –Finished their first session in May. They will be coming back this school year and will be using the center on Tuesdays and Thursdays from 1 – 2:30
- **MCC** –Dan and Kathy Mendes will teach a 3 credit college course this semester. There are already 13 students enrolled. Class starts 8/25 12:00-2:30 on Wednesdays and Fridays
- **Mural Installation** – Maria will check with their construction person to see if he will install the mural once it is complete. The mural needs to be sealed before it can be installed. Kalae Tangonan is finishing the project. Sue wants someone to take pictures of individual panels before they get put up. Kalae will ask her friend to take photos. Dan will talk to Doc Mott about

creating a sign to go with it to credit the people that contributed to it. The value of the mural is between \$6k and \$10k.

- **Plant Pot Sale Dec. 8.** – Pots are coming along and looking good so far. Maricel is willing to sell Punalu bread tickets if we want to do sale in conjunction with plant sale. Kim to follow up on getting the bread.
- **Library Pottery Show** – Dan suggested having a pottery show at the library before the pot and plant sale to draw attention and generate interest. Dan will follow up with the library to see if they will schedule it.
- **Saturday Children’s Art Classes**
 - Kathy Tachibana and Bradford Duval teaching pottery. New member, Julia Wagner is going to start coming to assist.
 - There is no drawing and painting teacher for kids.
- **Board Members** – Dawn Simpson resigned as board secretary. Kathy nominated Emillia Noordhoek for secretary. Kim seconded, motion carried.
- **Strategic Planning Session** – Emillia suggested that the board schedule a strategic planning session for one or two days that would include board training. She knows someone that may be able to do it. She will investigate the possibility of doing the session in October. One of the things she would like to explore during the session is the possibility of doing an artist in residence program and a visiting artists program
- **New Gas Kiln** – Wally has offered to build a new gas kiln if MAC supplies the materials. It will cost around \$12k.
- **Website** – Website is out of date. Kathy does not have time to learn new program so Steve will update the website.
- **Carlos Kuhn** – Has a woodshop in coffees and came to meeting to discuss potential partnership with MAC. He was told MAC was open to partnership ideas but would need more information about what it would involve before a decision could be made.
- **Miyako Yamazaki-Gray**- Has artwork that she would like to display in the gallery. She has requested the last two weeks in September. She will cover expenses. Kim will work with Miyako to organize the event.
- **Leftover paint from mural** –It was decided to inventory what is left. Determine value, if it’s a small amount give it away and if it’s a lot consider selling it. Both Kalae and Charle have expressed an interest in the paint.
- **Sunshines** - Donald would like to reschedule poetry reading. Joanna wants to do a weaving workshop. Dan is inquiring with Maunaloa school about looms that they may have that would work for Joanna’s class.

Kathy moved to adjourn meeting. Steve seconded, motion carried.

Next meeting – Tuesday, August 28, 2012 9:00am