

APPROVED

Molokai Arts Center
Board Meeting Minutes
July 21, 2015

Call to Order: The meeting was called to order by Emillia at 10:17 am at the MAC studio.

Attendees: Emillia Noordhoek, President
Dan Bennett, Treasurer
Greg Kahn, Vice President
Elizabeth Johnson, Acting Secretary
Joyce Haase, Board Member
Bob Underwood, Board Member
Helen Kekalia, Development Director
April Madella, Studio Manager

Minutes: **Motion:** To accept the minutes of June 8, 2015 as written. Moved by Dan, seconded by Bob. Not carried. Moved to accept the minutes as amended. Moved by Dan, seconded by Joyce. Carried unanimously.

Financial: At the end of May there was approximately \$ 21,000 in the bank. The June 15 financials have been emailed to all Board members.

Studio Manager Report:

The 2 new AmeriCorps volunteers will work Monday, Wednesday and Friday. Each has a total of 450 hours for the year in the Studio.

Old Business:

1. Development Director Report- Prior to leaving DD will focus on what grants we have for sure and the membership data base.
2. Membership Report
 - (a) The poetry workshop will be on July 25 and August 1. The dates were changed at Ariana's request. She is doing the administration and will receive a fee of \$200.00. Ariana and Brandon have agreed to do a co-reading at Kalele book store, sometime before mid August. Ariana and Brandon will each receive a \$50.00 stipend. Greg will email us the details by Friday, July 24.
 - (b) The drop-in fee for the children's class is \$10.00. Those with a family membership will get a discount. There should be a membership presentation at the Saturday kids program.
3. Music Class: Music class will start August 18 at Kaunakakai School. Class will be one day a week at Aka'ula, Molokai Middle and Molokai High.

New Business:

1. There are no prorated fees for studio members. The fee is a monthly fee from the first day of the month to the last.

2. A letter should be sent to address inappropriate behavior on the part of a studio member.
 3. Mandatory volunteer training for all volunteer members will be scheduled in the last quarter of the year. The volunteer membership needs to be controlled.
 4. One signature for checks up to \$5,000.00
- Motion:** To require only 1 signature on a check instead of 2. Moved by Greg, seconded by Joyce. Unanimously carried.

Executive Session:

The Board went into executive session to discuss personnel matters at 11:15 pm. The Board came out of Executive session at 11:55 am.

The next Board meeting will be August 17 at 4:00 pm. at the Studio.

Motion: To adjourn the meeting. Moved by Joyce, seconded by Elizabeth. Carried unanimously.

The meeting adjourned at 1:50 pm.

Submitted by:

Elizabeth Johnson, acting secretary