

**Molokai Arts Center
Board Meeting Minutes
May 24, 2013**

Meeting called to order-by Dan Bennett at 9:12am

Present: Dan Bennett, Emillia Noordhoek, Kathy Tachibana, Carol Halloman, Helen Bergman

Minutes from April 11 meeting were emailed out by Kathy – Emillia moved to approve Kathy seconded – motion carried

Financial Report-Emillia – Emillia reported that she paid \$100 to help fund the brass quintet on Molokai. Membership is down. We still have a relatively stable group that comes. Emillia will ask Kim for list of current membership. We are still waiting to hear from Laura Musser and Flex grant. Atherton grant is coming up in August. Emillia will write the grant and ask for admin operating costs. Updated financial reports were emailed to members by Kim prior to the meeting. Kathy moved to approve the financial report, Emillia seconded – Motion carried.

Old Business

1. Construction/Equipment Report-
 - a. Gutter repair and cabinet covering-new roof? – Matt is really busy right now. Emillia will ask him to create a materials list and cost estimate so we know what he wants to do. She will ask him to try to get it done by August.
 - b. Dan is working on replacing pulley in broken wheel.
2. MCC ceramics class will resume next semester, new memorandum of agreement to include facilities use fee for Fall and Spring Semesters has been signed. Copies of documents to be submitted.
 - a. 13 people are enrolled so far so class is a go.
 - b. We do not have a copy of paperwork yet.
3. Soup ‘R Bowl update- final financial report?
 - a. Financial report was not available.
 - b. Target date for next Soup ‘R Bowl – March 1, 2013
 - c. Kathy will talk to Community Health Center about hosting the event there next year. Try to get local musicians (possibilities - Kala Bishaw, Bendas, Bob Underwood group, Sasha Spiller-Rieff, Riatea Helm)
4. Recruitment of new board members and President
 - a. Greg Kahn submitted an application for membership. Kathy moved to ask him to join the board, Emillia seconded – motion carried. Emillia will contact him to let him know when the next meeting is.
 - b. Brandon Jones has expressed interest in joining the board as well however he had lots of questions. Mainly regarding time commitment. Emillia said about 6 hours a month.
 - c. Dan spoke with Beth Johnson. She was interested in joining the board in a few months.

5. Determine date for strategic planning in August.
 - a. Target date is August 3 and 4
 - b. Looking to use MCHC – Kathy will follow up with asking them for the use of the facility.
 - c. Emillia doesn't think that the survey is needed for the strategic planning. Dan is not willing to do it but is fine with it being done. Carol Halloman volunteered to assist Kathy with asking the questions.
 - d. Next meeting with Audrey - June 11 at 9am at Molokai Arts Center.
6. Members late in dues-up date.
 - a. Emillia will mail out letter to folks that are late with dues.
7. Clay purchase –clay has arrived, Dan and Margaret Marcom coordinated move into container. Clay has been paid for.
8. Other- Need to meet with Bob Underwood to determine what the needs are for the music program. If the music program remains a part of the Arts Center, we need him to collect data as far as participation in the program and attendance at public events. Emillia will invite him to the July board meeting.

New Business

1. FIUF grant due 5/31-suggested strategy for grant application.
 - a. Kim is writing FIUF grant and asking for supplies for economic development.
2. Other Grant Opportunities/Schedule for applying
 - a. Kim and Emillia are writing grants and making sure that follow up reports are submitted.
3. Set date and soliciting Donations for December fundraiser
 - a. November 23. Emillia to ask Glenn Teves about donating orchids.
 - b. Kathy will send out a letter asking Hikiola and Atlas for soil and pots
 - c. Kathy will ask Butch and Frank for plant donations
4. Summer Classes – extra kids ceramics classes/jewelry making
 - a. Lehua Greenwell will do a class for jewelry making for older kids. Kathy will work with her to schedule.
 - b. Koki would like to do a class. Emillia will follow up with her about dates and what she would like to do.
 - c. Kalae is another person we could consider asking to teach a class.
 - d. Kathy talked to Alestra and she was interested but hasn't gotten back to her yet.
5. Other-
 - a. Dan shared a letter from Mark Cortright an artist that visited and liked the center. He made a donation to the center and would like to come back in a couple years and spend some time here. Dan suggested that he may want to teach a class.
 - b. Emillia would like MAC to include announcements for workshops on Oahu and Maui on the website.
 - c. Need to update calendar and post a volunteer list in the center.

Next meeting June 11 with Audrey and Board meeting to follow

Meeting adjourned 10:22 am – Emillia moved/Kathy second – motion carried