

**Molokai Arts Center**  
**Board of Directors Meeting Agenda**  
**April 11, 2013**

Call to order – Dan Bennett – 9:00

Minutes – Emillia moved to approve, Bradford seconded- motion carried.

Financial Report-Emillia Noordhoek – We have about 11k in the bank. No reports were submitted. Emillia will send them out via email.

Old Business

1. Construction/Equipment Report-
  - a. Container update- Kathleen organized and cleaned up to make room for access to supplies and materials. Board conducted onsite inspection and approved to dispose of some of the things she was unsure about it. It is now looking much better.
  - b. Gutter repair and cabinet covering –Matt came to look at the problem and suggested installing a new type of covered gutter to divert the water off the roof. He will do the labor for free but MAC needs to purchase the materials. Dan will talk to Maria about doing the work and ask if Coffees can assist with the cost of materials. Emillia moved to repair gutters and ask coffees to help pay the cost Bradford second. Motion Carried.
2. Rules and Regulations – Review document that Steve started and update. Need to add a children’s section, Kathy and Bradford will work on that.
3. Mural Update – Blessing occurred during the Coffee Festival. Emillia will work on getting the rainbow removed within 12 months. Doc Mott is working on the legend.
4. MCC –We still do not have a copy of the MOU but classes are scheduled for fall and spring. Emillia going to check into getting a lab assistant through the college to assist with the class. 12 students are needed for the class to go.
5. Soup ‘R Bowl
  - a. Financial report on ticket sales – (pending until next meeting)
  - b. Financial report on silent auction proceeds (pending until next meeting)
  - c. Overall Evaluation
    - i. What worked well
      1. People loved it, lots of positive feedback
      2. Bradford cooking soup
    - ii. What didn’t work
      1. Slowness in bowl pickup
      2. Slowness in serving
  - d. Ideas for next year.
    - i. Change venue – (check with Molokai Community Health Center, Kualapuu Rec Center)
    - ii. 3<sup>rd</sup> Saturday in March
    - iii. Bradford to cook soup
    - iv. Consider charging more and getting entertainment

v. Live auction

6. Recruitment of new president – To be discussed at strategic planning
7. Strategic Planning Update on Meeting with Audrey
  - a. Bradford to check with Puu Hoku and Ann Ehringer to see if either would be willing to assist with hosting the two day session
  - b. Target June 8 and 9 as potential dates
8. Other-none

New Business

1. Equipment purchase for after school music program. One of the instruments needs a new case. Dan would like to have it come out of the Friends of Hawaii grant if MAC is awarded. Permission to purchase the case was granted with the stipulation to keep the cost under \$200. If we do continue to umbrella them we need to look at liability issues and how we fit together. They currently have no funding or designation as 21<sup>st</sup> Century however they are covered under school insurance. Bob Underwood would prefer to be under the Arts Center. Emillia is going to ask him to attend the strategic planning.
2. Clay purchase – suggested 1 ton B-mix, 1 ton Big Pot and 1 ton Big Red, all wet. Kathleeen will place order. Cost should be around \$2500.
3. Consideration for new board member. – Joyce Haase has applied. Bradford moved to approve her with the understanding she will commit to serve for a year, Kathy seconded. Motion carried.
4. Tracking center usage/new members contact information – Carol Halloman has agreed to take on this task.
5. Other-

Next Meeting May 16 – 9am Coffees of Hawaii

Kathy moved to adjourn, Bradford seconded - motion carried.