

Molokai Art Center Board Meeting Friday April 8, 2016

Present: Emilia, Dan, Greg, Bob, Becky, Joyce.

Called to order at 4:06 by president Emilia.

Minutes from previous meeting were read and approved, motion by Dan, second by Greg.

Financial report by Dan:

Previous balance approximately \$26,000, current balance approximately \$50,000.

Grant monies added, \$10,786 profit from SoupRbowl, \$10,000 from anonymous donor.

For a more detailed report, see Dan.

SoupRBowl event: Overall a great success!

Next year Kathy Tachibana will be in charge, April will decorate, Lil has begun table candle holders for centerpieces, Greg will arrange to have the Jan/Feb board meetings at the Community Center to help better plan. Raise ticket price to \$30 and include dessert. Create a business CostCo card account, and create a Mokulele corporate account to save on baggage costs.

Tickets: sold over 400 at \$20-25 each, sold 30-40 extra.

Music: good, not enough room for the kids to perform. Idea is to put kids on the front lawn to free up space for bowls and auction as well as entertain people in line.

Food: didn't run out, not too much left over, so great. Ideas were ways for faster service, bring to table, color coded tickets based on soup selection, limit drinks perhaps by giving tickets, look at traffic flow especially for water/tea area, 2 serving lines, different bowl for soup.

Set up/down: Make one plan for set up to avoid shuffling around, had lots of help for set up but need more for take down and clean up, put a person in charge of recycling, better plan for garbage.

Kitchen: worked well, sold 30-40 extra bowls, good investment to buy own pots, could use a couple more pots and lids.

Silent auction: send letter to ask for donations at least 6-8 months in advance, ask state wide, maybe create bio/picture of donor to post. Made more money this year than last.

Workshops:

A dance workshop sponsored by Maui Cultural Art Center is coming to Molokai, April 11, Dan referred them to Melinda Yamashita.

We will sponsor a mosaic workshop by artist Jane Kelly, 1-2 days in middle May. Cost will be \$500, charge per person. MAC logo and sponsorship should be on every flyer. Greg has more details.

Board Elections:

Greg was voted in as new President. Emilia offered her letter of resignation and it was accepted. Joshiah Ching was accepted as a new board member, email

sarah.ching69@gmail.com, 210-238-9007. Need for access to files in the drop box was discussed as well as ideas for moving forward. Voted to get a business credit card from BOH linked to bank account to be held by the ED, President to oversee bill, treasurer will pay.

New Executive Director Position:

We have 5 applications, need to choose 2-3 to interview. Discussion ensued about many things. New hire will be on probation for 90 days. Based upon qualifications, the following decisions were made:

Not interviewed at this time will be Kristine Grik and Elizabeth Ronsfeldt.

Interviewed will be Janis DelaCruz, Brandon Jones, and Jennifer Roddy.

Greg will contact applicants to let them know. Interviews will be **Monday April 18, 2016 at Bob Underwood's room at Kaunakakai School.** Board members will meet at **2:15**, half hour interviews will be set for 2:45, 3:15, and 3:45. Joyce suggested Greg get a reference from the three interviewees and call each for more background. Greg will email us the questions to be asked of each before the interviews. Joyce suggested we each come up with 2 questions we would like answered.

Next Board meeting:

Time and date to be set at the interview meeting April 18, 2016.

We need to begin looking at the facility, possibly a new place and/or office space.

We need to discuss where we want to be in the community.

Adjourned: 6:09

Respectfully submitted by:

Becky Takashima, substitute secretary