

Molokai Arts Center
Board of Directors Meeting
3/14/13

Call meeting to order-Dan 9:09am

Present: Dan Bennett, Kathy Tachibana, Bradford Duvall, Emillia Noordhoek

Minutes from 2/18/13 – Bradford moved to approve, Emellia seconded- motion carried.

Financial Report – There were 2 incidences of shortage between the receipts and deposit amounts. \$11.30 and \$45.10 were the two amounts. To help prevent this in the future, Emillia is going to take charge of making sure the cash box is emptied regularly and that the amounts match up with receipts when making the deposits.

Kathy moved to approve Financials, Bradford seconded-motion carried.

Old Business

1. Construction/Equipment Report-
 - a. Container update-Kathleen is working on cleaning out the container. The policy is that no personal items will be stored inside. Kathleen will be the person responsible for maintaining order therein.
 - b. Steve e-mailed update of rules and regs to include storage of personal supplies and materials policy. Dan distributed for review. Any changes will be added at the next meeting. We will add a line on the volunteer application sheet for applicants to sign acknowledging that they have read and understand the rules.
 - c. Dan is going to have Kathleen pick up a dolly to help move heavy items.
2. Mural- Dedication ceremony will take place during Coffee Festival on March 15, 4:20 PM when VIPs will be here. A legend will be painted by Doc Mott, highlighting artists that worked on mural and sponsors and put up at a later date. “Kapo ‘e Molokai” is the title of the mural.
3. MCC ceramics class will resume next semester. A new memorandum of agreement to include a facilities use fee for Fall and Spring Semesters has been signed. Copies of documents to be submitted. The Arts Center will receive \$200 a semester for use of facilities. Emillia will check with Jennifer Owen to see if a lab fee is charged at MCC on Maui.
4. Soup ‘R Bowl update- Report from meeting for Hawaii Coffee Festival in March. Discussion of progress and needs from MAC for festival, including

schedule, volunteer responsibilities, and ticket sales.

- a. Bowls – are counted packed and ready. 500+ bowls. 15 were given to be used as prizes for chili contest. Dan took 5. 28 sets were set aside to be sold for people to purchase without soup. Emillia also has a set of salt fired bowls. The tea lady wants purchase 7 or 8 bowls. Betty White is willing to come and assist with Ticket collection. Tickets will be torn in half when they are redeemed. Kathy will make a sign that says if you wish to wash and use your bowl for your soup do so in the utility sink behind the restrooms. Dan will provide soap and sponge.
 - b. Soup – Mexican soup and a vegetable soup. Bradford and Kathy making soup. \$350 is estimate for costs associated with the soup.
 - c. Kumu farms order placed.
 - d. Poetry Readings- Studio is cleaned after Thursday class the studio will be cleaned and arranged.
 - e. Friday and Saturday tours need to be hosted. Dan will host Friday tours. Emillia will be at the center to host at 9-10 and 1.
 - f. Linda, Nadine, Lil and Gladys will cover country fair.
 - g. Ticket sales – about 100 left to sell will be sold at the country fair and at the door.
 - h. Banners – out and ready will be used as backdrop for poetry readings and for the parade.
 - i. Emillia will read poem for Aunty Annette.
 - j. Make sure emcee pushes silent auction. Margaret is in charge of silent auction. Box of stuff from Greg Miller will be given to the auction.
5. Visiting artists-Emillia for Greg Miller, end of February. Great workshop. Logistics went relatively well. They liked the Coffees cottage. Schedule changes were difficult for some people. Greg asked Emillia to come and present at a conference in September.
 6. Election of new president, postponed until after fundraiser.
 7. Strategic Plan Creation and board member training to be after March fundraiser. Dan will not be here Mar 20-30 but is okay with the rest of board meeting to discuss what they would like to see as outcomes of the planning session.
 8. Sponsoring of Bob Underwood's presentation of Galliard String Quartet. Wonderful. Good publicity.

New Business

1. None

10:08 - Kathy moved to adjourn/Emillia seconded motion carried.

Next Meeting 4/11/13 - 9am Coffees