

Molokai Arts Center
Board Meeting Minutes
February 8, 2107

Call to Order: The meeting was called to order by Greg at 4:09 pm at the MAC studio.

Attendees: Greg Kahn - President
Elizabeth Johnson - Board member
Joyce Haase – Vice-president
Josiah Ching - Board member
Paula Scott - Board member
Brandon Jones-Executive Director

Executive Session: None

Introduction of Kanoe Davis for the Hawaiian Arts (HA) Program Director:

Kanoe was introduced to the BOD and was given the chance to speak about herself, her background and qualifications for the HA program and her excitement and enthusiasm in overseeing the program.

Action Items:

- Approval of Kanoe Davis as the Program Director for the Hawaiian Arts (HA) Program was moved by Beth and seconded by Josiah and carried unanimously. A request was made to add to the job description that a report be given to the BOD from the HA Director every few months.
- Approval of December 5, 2016 meeting minutes will need to be carried over to the March meeting since the minutes were not delivered (Greg will follow up with Bob)
- Approval of January 2, 2017 Board minutes - Moved by Paula and seconded by Josiah. Carried unanimously.
- Approval of the January 2017 Financial Report sent by email by Dan was moved by Joyce and seconded by Beth and carried unanimously.
- Approval of Kanoe Dudoit as the Volunteer Coordinator/Program Assistant was moved by Josiah and seconded by Joyce and carried unanimously.

Information:

- Hawaii Craftsmen Association (HCA) Strategic Partnership was given by Paula. HCA is celebrating their 50th anniversary this year and is reaching out to all the islands to participate in some way. Paula proposed that MAC participate by way of the annual MAC Membership Show and ask HCA to award cash prizes to the different media categories in hopes of attracting more participants to the show. Being given the 'go ahead' from the BOD, Paula will submit the proposal and application to HCA.
- BOD succession: no new prospects yet. Joyce will ask Daniel Emhof (Maui County Media) and Jerry Heen
- Financial Report: submitted via email to the BOD by Dan Bennett

-President's Report: 57% of the 11K that was contributed during the fund drive with Aloha For Charities came from the MAC BOD. The final number for the fundraiser is not in yet.

Hawaiian Arts (HA) Committee Report:

Ka Honua Momona (fishpond) eager to partner. Cost consideration-they are asking \$250 per site use. Will counter and ask for other sliding cost configurations (hourly) along with co-credit (by way of a collaboration/partnership approach), MAC does the setup and cleanup and sponsors 1 volunteer workday at the fishpond. MAC will be doing the March 18th event and is responsible for 3 hours plus food. First 'Talk Story' HA event will be Feb. 24th from 5:30-7:30-press release is in the paper.

Executive Director's Report:

Financial: Grants in Aid Report submitted requesting 30K for salaries. Friends of Hawaii Grant submitted requesting \$6k for clay and supplies. HTA Grant awarded (10k) for the MAC HA program Director, supplies and media matching grant, includes in-kind volunteer hours and ED payroll. Musser Grant (operational) due in March. Asking for 10k for rent/utilities. McInerney Grant needs to be submitted (rolling deadline. Operational.

-MAC now has a Mokulele Corporate account set up and all are asked to use it and log into the account with the username and password that Brandon has sent out.

-Proposed working with Keshet Dance in Albuquerque who has volunteered to write the grant that would fund a program done by the dance company in 2018. With the approval of the board given, Paula will let Shira Greenberg of Keshet know that we are interested in this and to go ahead and write/submit the grant on MAC's behalf. Grant application period is Feb. 16- to Mar. 16, 2017. All pertinent details as to the program content, etc. will be hammered out at a future date.

Soup 'R Bowl:

-Wind Trio set, tickets purchased, housing/transportation arranged (being housed at Paula's and she will do the airport pickup and drop off and take to SRB event if a car cannot be obtained for them to use). Coming in on the 4th and leaving on the 5th.

-Purchased plane ticket to Oahu for Joyce to do shopping for food for the event

-More volunteers are needed: to date we have 7 adults, 10 students from Akaula and some of the student's from Dan's UH class.

-BOD approved request to limit tickets being sold from 450 to 400 to make it more manageable.

-Tickets are already on sale at various points and remaining packets were distributed at the meeting.

-Ad and press release is in the current issue of the Dispatch

-Per Dan, bowl production is on track

-Kitchen/Food report from Joyce: serving trays arrived today, freezer space needed has been assigned (Paula, Greg and Beth), need to order bowls/lids. Decision made to not purchase flatware (too costly) and will order plastic ware instead.

-still NEED a Silent Auction coordinator. Joyce will ask Emilia N. if she wants to do it.

Next Board meeting: Monday March 6th 2017 at 3 pm

Adjourn: Moved by Paula and seconded by Dan to adjourn the meeting. Carried unanimously.
Meeting adjourned at 5:56 pm.

Submitted by: Paula Scott